REPUBLIC OF ALBANIA
Council of Ministers

DECISION

No 663, dated 18.12.2002

On
COMPOSITION, FUNCTIONING AND LIABILITIES OF THE
TECHNICAL EXPERT ADVISORY COMMISSION ON CIVIL EMERGENCIES

Pursuant to Article 100 of the Constitution, and point 4 of Article 10 of the Law no 8756, dated 26.03.2001 “On Civil Emergencies”, at the proposal of the Minister of Local Government and Decentralization, the Council of Ministers

DECIDED:

1. The technical advisory commission should be composed of representatives from the following institutions:

A. From the Council of Ministers 1

B. From Ministries

- Ministry of Defense 2
- Ministry of Health 2
- Ministry of Agriculture and Food 2
- Ministry of Territory Adjustment and Tourism 2
- Ministry of Transports and Telecommunication 2
- Ministry of Education and Science 1
- Ministry of Industry and Energy 1
- Ministry of Environment 1
- Ministry of Culture, Youth and Sports 1
- Ministry of Finance 1
- Ministry of Justice 1
- Ministry of Economy 1
- Ministry of Foreign Affairs 1
- Ministry of Labor and Social Affairs 1
- Ministry of Public Order 1

C. From scientific and monitoring institutions
- Academy of Sciences 1
- State Secretariat of High Dikes 1
- Polytechnic University of Tirana 3
- Institute of Seismology 1
- Institute of Hydro-Meteorology 1
- Institute of Nuclear Physics 1
- Institute of Public Health 1
- Institute of Hygiene and Epidemiology 1
- Institute of Veterinary Researches 1
- Institute of Food Researches 1
- Institute of Forests and Pastures 1
- Institute of Transport Studies 1
- Institute of Studies on Construction Technology 1
- Center of Geographical Studies 1
- Geological Study Center 1
- Albanian Electric Corporation (KESH) 1

Ç. From the Red Cross, Non-profit Organizations and UNO Agencies:

- Albanian Red Cross 1
- Resident Co-coordinator of UNO in Albania 1
- Non-profit Organizations 1

2. Manner of Technical Advisory Commission functioning:

a. The technical advisory commission is convened and headed by the Director of Civil Emergency Planning and Response Directorate in the Ministry of Local Government and Decentralization as frequently as the later judges reasonable, but not less than once in three months.

b. Members of the commission, apart from regular meetings, should be available to take part and to get engaged in special individual and group tasks as demanded by the technical commission.

c. The representatives mentioned in letter A are standing members of the commission, representatives mentioned in letter B, excluding the representative of the Academy of Sciences, are invited depending on the needs, while representatives mentioned in letter C are permanent observers.

d. In regard to the representatives mentioned in letter A, the representation should be in the level of the vice-chairmen of civil emergencies commission, directors of directorates or equal to their position, while for the representatives mentioned in letter B and C they should be heads of institutions, agencies or associations.

e. The Director of Civil Emergency Planning and Response Department is responsible for preparation of materials, announcement on the routine meeting of the commission, submission of the announcement to every member not later than 10 days prior to the meeting date.

f. A technical secretariat, composed of employees of the Ministry of Local Government and Decentralization, operates close to the technical advisory committee.
The Director of Civil Emergency Planning and Response Department, for special problems related to the National Plan on Civil Emergencies, proposes to the Minister of Local Government and Decentralization establishment of ad-hoc groups, with clear objectives and time-terms, with Ministry employees or exterior specialists. The Minister, at the proposal of the Department Director, on basis of the law and by-law acts in power, defines the way and amount of remuneration for the commission members and for the secretary for the additional job realized.

3. The Technical Advisory Commission is responsible for:

   a. Preparing the strategy, policies and programs in the field of protection of civilians, public health, property, cultural values and surrounding environment, etc. from the civil emergency influences;

   b. Preparing and developing education programs for the emergency structures and for the wide public in the field of civil protection;

   c. Developing, preventing and updating the disaster material and for assessing possibilities for the civil emergency responses;

   d. Processing plans for the civil emergency responses, prepared by state and non-state institutions and for including them in the National Plan of Civil Emergencies;

   e. Observing and helping in establishment of the National System of Civil Emergencies and in placing this system in total efficiency;

   f. Preparing models and scenarios on civil emergency operational troupes exercises and for the different levels of the central and local government level units;

   g. Offering solutions to the preventive and rehabilitation measures for different kinds of natural or human-caused disasters prior, during or posterior to the civil emergency situations;

   h. Undertaking initiatives and studies for reduction of the damage and alleviation of other negative effects that can derive from civil emergencies;

   i. Preparing and developing the integrated project of communication with the signal 112 in all the civil emergency system;

4. Financial effects should be paid by the budget of the Ministry of Local Government and Decentralization.

5. Ministry of Local Government and Decentralization is charged with implementation of this decision.

This decision enters power after publication in the “Official Journal”.

PRIME MINISTER

FATOS NANO

MINISTER OF LOCAL GOVERNMENT AND DECENTRALIZATION

BEN BLUSHI