

PROGRAMME UPDATE



International Federation of Red Cross and Red Crescent Societies
Fédération internationale des Sociétés de la Croix-Rouge et du Croissant-Rouge
Federación Internacional de Sociedades de la Cruz Roja y de la Media Luna Roja
الاتحاد الدولي لجمعيات الصليب الأحمر والهلال الأحمر

WEST AFRICA

4 March, 2002

Appeal No. 01.02/2001

Appeal Target: CHF 5,630,297

Programme Update No. 4; Period covered: October - December, 2001; last Programme Update No. 3) issued December 16 2001)

“At a Glance”

Appeal coverage: 58%

Related Appeals: N/A

Outstanding needs: While this appeal received coverage equivalent to only 58%, donors are encouraged to focus their support on the 2002 West Africa Regional Annual Appeal (no. 01.01/2002)

Operational Developments:

LIBERIA: Fighting in the Lofa county between the government and the rebels since the end of November continue to intensify. Over 5,000 people from Liberia and Sierra Leone, mostly women and children were displaced. Refugee camps were reported to be virtually empty as IDPs and humanitarian organisations fled the camps. Meanwhile NGO's such as *Action Contre La Faim* (ACF) and Concerned Christian Community (CCC) called for an immediate relocation of some 10,000 IDPs living in Sawmill, Bomi county due to renewed fighting there.

NIGERIA: A cholera epidemic claimed over 90 lives in Kano municipal and its environs. Humanitarian agencies such as WHO, UNICEF and MSF together with the Ministry of Health assisted in responding to the epidemic.

SIERRA LEONE: Many refugees from Guinea Conakry eager to return home put pressure on UNHCR to speed up the repatriation process which resulted in over 500 returnees each week. The overall situation in the country is stable except for growing tension along Sierra Leone's border with Liberia leading to the displacement of civilians. The Brussel-based International Crisis Group (ICG) has warned that the international community urgently needs to play an even more “hands-on” role in the elections in May to ensure continued peace in Sierra Leone. The same report says that disarmament officially ended at the end of December with over 40,000 former fighters disarmed. The UN office continues to welcome other soldiers who are yet to surrender their weapons, the report said.

COTE D'IVOIRE: The country is peaceful after President Gbagbo officially closed the three-month national reconciliation forum. He approved 14 recommendations submitted to him by the forum's steering committee on issues touching on education reform, immigration, land reform and security, among others.

Disaster Response

Population Movement

Objective 1 *Create an informed and aware network of National Society staff able to assess and address the needs of refugees and the displaced through training and operational experience thereby enabling branches to respond to emergencies in their own right.*

Objective 2 *Encourage National Societies to develop a sound legal base for population movement activities enabling increased advocacy on behalf of displaced populations.*

Objective 3 *Assist National Societies to develop external relations in the field of population movement allowing them to enhance their contribution to the population movement forum and the wider marketing of their skills.*

Objective 4 *Exploratory discussions concerning the establishment of regional or sub-regional population working groups similar to PERCO (Platform for European Cooperation on Refugees, Asylum Seekers and Migrants) constituting a regional network for the exchange of information and good practice. Encourage National Societies to make more interventions benefiting displaced populations which are of increasing quality in line with the SPHERE standards wherever possible.*

The Population Movement (PM) programme started in September 2000 with the arrival of the new Regional Population Movement Delegate. The presidents of the 16 National Societies were informed accordingly about the new PM programme during their meeting in Abidjan.

The initial conference for the West Africa National Societies took place 13-14 December in Abidjan. Participants from 11 national societies attended the meeting during which the general direction of the PM programme and the plan of action was approved. At this Conference, a platform for Red Cross cooperation on Migration in West Africa was established. It was agreed that each national society would include PM in their activities and that National society representatives will meet twice a year for exchange of experiences.

The main focus of the PM Programme is youth and HIV/AIDS. This is because our assessment revealed that many of the street children in Abidjan are actually migrants from Ghana, Togo, Burkina Faso and Mali. Cc d'Ivoire Red Cross street children project has been substantially enlarged by a peer education course for the leaders among the street-children. During this 10 day-course conducted by the national society, participants were informed about HIV/AIDS and STDs and their role as leaders. They created paintings and rap songs to fight against HIV/AIDS and STDs by transforming the messages into their own languages. The first concerts will take place in January 2002.

Disaster Preparedness

Objective 1 *To assist West African Societies to implement appropriate Food Security decisions (Ouagadougou Declaration and West Africa Food Security recommendations) and operations in a timely and effective manner.*

Food Security (FS) programmes were developed for the national societies, terms of reference for FS prepared and activities scheduled to be implemented between June and December 2001. Unfortunately, this was not done because of Delegates' movements. However, the ground is being prepared for an effective and active Food Security activity plan for 2002 through DP department missions to Senegal, Guinea Bissau and Cape Verde to gather information about their idea of Food Security, learn from their experiences, study their expectations and determine an appropriate strategy. Contacts are being established with partners like FAO, WFP, and others to facilitate collaboration with National Societies.

Objective 2 *To support National Societies to complete and/or initiate Vulnerability and Capacity Assessment (VCA) activities in order to enable them to define programmes aimed at meeting identified needs of the vulnerable.*

VCA results are currently used by the Mauritania, Gambia and Mali national societies to improve their activity planning. To date, 10 of the 16 national societies have completed either pilot or nation-wide VCAs and activities implemented after or during the assessment itself (see table below). Guinea Bissau used this opportunity to train volunteers and Mothers' Clubs in Capacity Building in First Aid (CBFA) and fruit transformation.

PILOT	NATIONAL	PLANNING STAGE
Cape Verde	Mauritania	Nigeria
Niger	Mali	Benin
Liberia	Togo	Sierra Leone
Cote d'Ivoire	Ghana	Guinea Conakry
Guinea Bissau	Gambia	Burkina Faso
Senegal		

In Côte d'Ivoire, the national VCA planned with the national society for October was not addressed. However, Terms of Reference (ToR) have been updated and await finalisation.

The Senegal, Cape Verde and Guinea Bissau national societies unanimously appreciate VCA as a tool to develop projects for and with the communities because it helps them determine the exact needs of the people and learn how to deal with them. Plans are underway to help the other five countries (Benin, Guinea, Sierra Leone, Nigeria and Burkina Faso) to initiate or complete their VCA by end 2003.

Objective 3 *To support National Societies to improve their disaster management capacities, taking into account the need for gender, to respond to man-made and natural disasters such as floods, fire, malnutrition, famine, population movements and other disasters.*

The Federation and ICRC agreed on joint areas of disaster management training and much of the work outlined in this report shows a good cooperation between the two organisations. It is also the case with the proposed DP delegate that has already participated in meetings and facilitated workshop both in Côte d'Ivoire and outside the country.

The DP delegate attended a workshop on Contingency Planning with the Conflict Preparedness and Response (CPR) Delegate., The workshop was organised for Sierra Leone national societies board in October by ICRC.

Humanitarian Values

Objective 1 *To prioritize support for information to national societies in the region according to capacity and requirements.*

After consulting with West Africa National Society Information Departments through visits, phone calls, fax messages and emails to ascertain their needs the Regional Information Delegate finalized a strategy for technical assistance. This strategy involves the establishment of a "buddy" system between the anglophone, Francophone and Lusophone National societies. This involves strong national societies providing technical support to other national societies that are not so strong. Formal contacts have been made with some Information Officers of Nigeria, Senegal, Togo, Burkina Faso, Cote d'Ivoire, Ghana, Cape Verde, Benin, Mali and Liberia Red Cross. They have shown great interest in the new strategy.

Objective 2 *To support formulation of National Society Information Plans.*

A Regional Information Officer has been hired and he and the Regional Information Delegate have made contacts with the Information Officers of all the National Societies cited above with the aim of identifying their needs and capacities for actualizing information programmes. The RIO and the RID went on a field trip to Ghana and Togo where they met with the national society information officers who contributed to the preparation of news stories for the Federation website. After his mission to Nigeria, Guinea and Liberia, the

Communications Consultant also wrote articles on the activities of these national societies which have since been published on both the Federation website and in the Red Cross/Red Crescent magazine.

Objective 3 *To support excellence amongst National Society information personnel and provide technical equipment.*

The Côte d'Ivoire, Togo and Ghana Information Officers accompanied the Regional Information Delegate and Officer on various field trips to Daloa (in Cote d'Ivoire), Mfantisim, Cape Coast and Accra (in Ghana) and Lome (Togo). The Communications Consultant supported the national societies of Nigeria, Guinea and Liberia to establish wave mail, wireless and Internet connections; respectively and also trained them to use these media.

Objective 4 *To Encourage knowledge sharing within National Societies.*

The idea of knowledge sharing has been discussed informally with national societies Information Officers and some *ad hoc* sharing is done from time to time with the Côte d'Ivoire Red Cross Information Officer.

Objective 5 *To increase visibility of the work of the National Societies.*

Activities organized by West Africa National Societies for World AIDS Day on 1st December, 2001 were documented by the Information personnel and published on the Federation Web site. Both Reuters and Associated Press news agencies wrote articles in the press on Red Cross response to AIDS in West Africa. Impressed with Côte d'Ivoire Red Cross programme for street children, Reuters TV spent two days in December filming its activities for a documentary on street children and AIDS. Stories on anti-measles campaign in Togo and Ghana has been posted on the Federation website .

Health and Care

Primary Health Care

Objective 1 *To continue to support the National Societies to facilitate environmental hygiene and reproductive health information and services.*

All National societies received ARCHI 2010 volunteers tool kits and documents related to Volunteers Management System. These tools are already being used for the training of trainers and volunteers' basic training notably during the Côte d'Ivoire Red Cross Clean Up campaign in 11 districts in collaboration with the town council in the framework of yellow fever vector control.

Burkina Faso Red Cross also trained volunteers on the use of ARCHI 2010 tool kit. Volunteers took advantage of the "Clean up campaign" to give environmental health talk to the people.

Two members of the Regional Delegation participated in a training of trainers seminar from 12 to 16 November 2001 in Abidjan organized by the RD. The objective of this seminar was to provide capacity building support for the Global Alliance for Vaccines and Immunization working group members in defining their plan of action.

Objective 2 *To continue support for National Society primary health services.*

Activities regarding preventable disease in Benin and Senegal concerned a target population of three deprived areas, Rufisque (in Senegal), Bohicon and Agbangnizoun (in Benin). In Senegal, about 100 saleswoman in the market place and 8,000 school children in 25 schools were taught environmental hygiene, water and sanitation as well as keeping food safe and free of flies and germs. A total of 260 materials for keeping food safe were distributed to the women who sell food around the schools and 240 environmental hygiene materials were given to schools. Benin Red Cross involved youth and young mothers, saleswomen and school children in activities which included restructuring and creation of health and youth centers, giving Information, Education and Communication (IEC) training and distributing training materials to the community. Senegalese Red Cross also

implemented the same project involving 3,000 school children and 50 sales women at Rufisque area 20 km Southeast of Dakar.

The community health project implemented by the Cote d'Ivoire Red Cross was suspended due to management problems. An audit is being conducted to establish the financial situation of the project.

Objective 3 *To continue technical support to the National Societies for Water Sanitation activities.*

400,000 inhabitants and 25,000 school children of Bohicon and Agbangnizoun are facing serious environmental hygiene problems. Information, Education and Communication material on sanitation are being produced to sensitize school teachers, community leaders and volunteers to give water and sanitation awareness in the two villages

Objective 4 *To strengthen the National Societies and Regional Delegation's preparedness in response to epidemics.*

Yellow Fever

The Federation gave financial and technical support to Côte d'Ivoire Red-Cross to do door-to-door and group sensitization campaign with respect to Yellow fever as well as for social mobilization for the 10-day cleanup campaign. The support enabled Côte d'Ivoire Red Cross to mobilize 660 volunteers, print and distribute leaflets and posters on yellow fever as well as purchase bibs, megaphones, wheelbarrows, rakes, shovels, boots and gloves as shown in the table below. In addition to giving health talks to the people, volunteers with medical background assisted in administering the vaccinations. Partners such as MoH, WHO, UNICEF, *Médecins Sans Frontières*, *Médecin du Monde*, CDC, ICRC were also involved. Out of the CHF 250,000 that the Federation raised for the campaign, CHF 50,000 came from the Disaster Relief Emergency Fund (DREF) towards a massive mobilization campaign by the Côte d'Ivoire Red Cross against yellow fever and cholera. The Federation also supported the National Society in developing a plan of action during the operation.

Items	Quantity
Rakes	33
Wheelbarrows	33
Dustpans	33
Boots	330 pairs
Long brooms	33
Gloves	330 pairs

Polio

220 trained volunteers of Niger Red Cross participated in the National Immunization Days (NIDs) 29 October to 2 November in Niamey. The trained volunteers were involved not only in social mobilization, but also in administering the polio vaccines. The Niger Red Cross in cooperation with international partners was involved in door to door social mobilization during which they gave polio prevention talk to a total of 53,741 families in 53 districts in Niamey, Maradi and Diffa.

Measles

Although this is not an Appeal project but a bilateral American Red Cross project, the Measles Consultant visited the national societies of Burkina Faso and Mali to support them in their fight against measles. In Mali, the coordinator participated in a meeting of all partners during which the Memorandum of Understanding (MoU) was written and signed. The budget was written according to UNICEF's standard. In Burkina Faso, a



sample of MoU was sent by the Measles coordinator to WHO and the national societies for adjustment to Burkina Faso specificities.

Meningitis

The Federation supported the National Societies of Ghana, Benin, Burkina, Côte d'Ivoire and Niger to increase their capacities to fight meningitis. More than 3,000 volunteers were retrained and involved in this operation. The community were sensitized and also participated in the early screening for polio. Thousands of leaflets and Information, Education and Communication (IEC) materials were distributed to prepare the people against future epidemic. The West Africa Regional Health Surveillance Team visited Niger, Burkina Faso and Benin to provide the National Societies with technical assistance. These activities are part of an Emergency Appeal (No 14/01) launched on 25 April 2001, and were reported in the Final Operations Update of that appeal 30 May 2001.

The sixth training and information meeting of the regional health surveillance team was organized around topics such as management and leadership, "scaling up" local capacity building, HIV/AIDS "scaling up" support of the regional delegation, Yellow Fever epidemic in the sub-region, Measles control strategy in West Africa and First Aid integrated approach.

HIV/AIDS

Objective 1 *To continue technical assistance on HIV/AIDS to all National Societies to increase their operational capacities in project preparation, resource mobilization and implementation.*

A revised version of Côte d'Ivoire, Ghana and Benin Red Cross HIV/AIDS plan of action was submitted by the respective National Societies, and sent to the Federation office in Geneva for feedback. A memorandum of cooperation between the Togolese Red Cross Society and the Federation has been signed. A memorandum of cooperation (Action with youth and HIV/AIDS) between the Ghana Red Cross Society and the Federation has been drafted. In collaboration with Mauritania Red Crescent Society, the Federation supported two members of the association of People Living with HIV/AIDS (PLWHA) to travel to Mauritania and advocate for membership to the PLWHA network in Côte d'Ivoire. The objectives of the mission were met.

The Regional Delegation attended a World AIDS day seminar held on November 30 by the African Development Bank (ADB). The HORD gave a speech on the role and contribution of the Federation in the fight against HIV/AIDS and emphasized the need for partnerships, amongst other things. The 5th International Conference on Home and Community Care for PLWHA was held in Thailand on the 17-20 December 2001 and was attended by the HIV/AIDS Regional Coordinator as well as the Senegalese Red Cross Health Officer.

Objective 2 *To continue technical and logistic support to National Societies to implement and expand peer education activities on HIV/AIDS.*

The Regional Delegation supported the Côte d'Ivoire Red Cross in its World AIDS day activities in Daloa on December 1 in collaboration with Lumiere Action, an association of PLWHA. The overall objective was to sensitize the population in 7 villages on HIV/AIDS and STDs through house-to-house and public campaigns. The Regional Delegation attended the 12th International Conference on AIDS and STDs in Africa (ICASA), held from the 9-13, December 2001, in Ouagadougou. The Health department also participated in the annual stakeholder meeting of the International Partnership Against AIDS in Africa (IPPA), which was a follow-up of the Abuja summit, in April 2001. A Red Cross/Red Crescent satellite meeting was organised during the ICASA meeting at the Burkina Faso Red Cross headquarters, with the participation of the WA Regional Delegation, French Red Cross, American Red Cross, Danish Red Cross, Burkina Faso Red Cross, Ghana Red Cross, DRC Red Cross and Central Africa Republic Red Cross. Major recommendations towards supporting national societies implementing and expanding their activities were made.

Objective 3 *To continue to support National Societies to increase safe blood transfusions.*

The Federation gave financial and technical support to an evaluation of the Côte d'Ivoire Red Cross Society Blood Programme on 6-9 November 2001. The first results were presented at the 8th International Colloquium of the Recruitment of voluntary Non-remunerated blood Donors held in Johannesburg, South Africa from 12-15 September 2001. The aim of the conference was to exchange information regarding blood conservation and recruitment of voluntary non-remunerated blood donors.

First Aid

Objective: *To support the National Societies in the implementation of First Aid programmes (volunteer networks, community capacity, preparedness and response capacity, services and activities).*

The Swedish Red Cross sponsored a capacity building Training of Trainers workshop in Burkina Faso. Results from the workshop include the popularization of ARCHI approach, distribution of brochures, sharing of experiences, reevaluation of national society first aid material, partnership with MoH, and others involved in health issues. Public authorities were sensitized on the capacity of Red Cross volunteers to offer services in the field

Organizational Development

Objective 1 *To strengthen human and institutional resources of National Societies giving attention to gender integration.*

A follow-up assessment on Swedish Red Cross capacity building program in Guinea Bissau was conducted and an evaluation committee was convened in Abidjan to discuss the results of the assessment, with the decision to request from the resource person further details on programme, timelines, and expenditures to date with the intention of possible adjustment of objectives based on the additional information. Establishing regional data base for resource persons was put on hold pending work on Regional Disaster Management Information System. The DP programme is in the process of recruiting a focal point to support the establishment of a Regional Emergency Response Team (RERT).

Objective 2 *To reinforce the National Societies' capacities in relation to the planning cycle for improved plans and projects.*

This objective was not addressed during the 4th quarter due to incoming regional Organizational Development delegate undertaking tasks in other areas of the programme.

Objective 3 *To strengthen sub-regional cooperation and information exchange between National Societies to share experiences and competencies.*

This objective was pursued within the activities relating to objectives attached to Regional Cooperation - please see below.

Objective 4 *To assist the National Societies of the region to set up efficient financial procedures and achieve better financial management.*

This objective was not focused on during this appeal due to lack of a Finance/Resource Development delegate. Activities will commence end January 2002 when this post will be filled.

Objective 5 *To develop the resource development capacities of National Societies in order to increase their level of local funding and self-reliance.*

As Objective 4 above.

Objective 6 *To facilitate the 'development cooperation' between West African National Societies and sister societies, as well as other partners.*

Terms of Reference for restructured Regional Working Groups were agreed in outline during a meeting of Presidents of West African national societies held in Abidjan in September. The Regional Delegation, in accordance with a role delegated by the national societies, has produced a draft for full ToRs. These will be circulated in January 2002 for final consideration by national societies and these groups are expected to begin work within their new terms in the first half of 2002.

Regional Cooperation

Objective 1 *To assist West African National Societies in the implementation of the West African Regional Strategy.*

The West African Regional Strategy was discussed during the Presidents' Meeting in September where it was decided to task the Regional Working Groups to redefine the Strategy, considering more systematic input of the national societies into the Annual Appeal for the West Africa region and more extensive use of the Cooperation Agreement Strategies to be established throughout 2002-3 for each national society.

Objective 2 *To ensure a regular follow up of the Ouagadougou Pan-African Conference recommendations.*

The four priority areas established by the national societies of Africa during the 5th Pan African Conference in 2000 - community health, volunteer management, HIV/AIDS and food security - are being followed up within their specific fora. Community health within the biannual regional health meetings organized by the Regional Delegation, volunteer management with the support of the Africa Volunteer Management Delegate (a West Africa meeting is planned for February 2002), HIV/AIDS is followed by the Regional Coordinator and within the framework of Country Plans and Food Security within a schedule established by the Regional Disaster Preparedness Delegate and referred earlier in this report. In consultation with the national societies in West Africa, follow-up to the 5th PAC will be included within the terms of reference of the Regional Groups - sectorial groups will be expected to report specifically on progress in their key areas. Initial results from these groups is expected for the 2nd annual report on PAC recommendations progress.

Objective 3 *To assist West African members of the statutory bodies.*

Consultation with the national societies forming part of the governing bodies and ad hoc commissions of the International Federation indicated a renewed desire following the General Assembly in November 2001 to benefit from discussions introducing region-wide topics prior to statutory meetings. Informal discussions prior to Governing Board meetings and consultation within the Sectorial Groups should ensure that aspects important to West Africa are brought to the relevant bodies. Feedback to Regional Groups by board and commission members also now form part of Regional Groups' Terms of Reference.

Objective 4 *To develop partnerships in our core areas with ICRC, Participating National Societies, leading international organizations and embassies.*

Little progress was made in developing partnership with ICRC at the regional level. One reason for this is the lack of conformity between the ICRC and the International Federation's regional structures in West Africa. In 2002, cooperation between ICRC and the Federation will need to be strengthened and has been included in the RD objectives. Informal cooperation and programme cooperation remained evident however. Disaster Preparedness and Organizational Development (specifically Côte d'Ivoire Red Cross) was particularly productive.

Objective 5 *To ensure access by all 16 West African National Societies to the most efficient electronic communication means available within budget.*

During the reporting period, the Regional Delegation retained a communications consultant who was able to ensure access to the Internet in Liberia, Guinea Conakry and Nigeria. The national societies in these countries

having been assessed as priority organizations for improved communication means. Initial exchange of communication with these national societies indicates useful impact of this activity.

Objectives 6 and 7 *To increase the number of delegates recruited from the West Africa region; and to contribute to the exchange of experience and competencies within the region, thereby reinforcing National Society capacity.*

The Regional delegation exchanged information with national societies fortnightly on the process of selecting candidates to participate in BTC sessions. The Federation list of Open position and vacancy announcements within the Secretariat were sent to the national societies regularly. Regional Disaster Preparedness Delegate was appointed as Federation Head of Delegation in the Democratic Republic of Congo.

Coordination and Management

Delegation Management

Objective 1 *Improved services of Regional Delegation to align the work of the Regional Delegation more closely in the strategic directions of Strategy 2010, emphasizing cost efficiency and improving services to National Societies and country delegations in the region (Delegation Management).*

The opening of the sub-regional office in Dakar was a first step towards establishing 3 sub-regional offices in West Africa by mid-2002 to better meet the needs of the national societies through increased proximity and more effective use of regional and other technical assistance. The remaining 2 sub-regional offices (Abidjan and Lagos under current planning) is scheduled for completion by June 2002. There is not as yet a viable measure of cost efficiency at the Regional Delegation, however it is not absolutely certain the absence of a practical legal status agreement has negative impact on this area. Failure to establish an appropriate legal status agreement with the host Government (currently Cote d'Ivoire) by mid-February will lead to a decision of relocation of the Regional Delegation (but not necessarily the sub-regional office). Closer contacts have been established at most levels with the Country Delegations preparatory to those reporting to the Regional Delegation.

Reporting

Objectives 2, 3, 4, 5, 6 and 7 *To issue narrative reports on programmes and operations in West Africa in conformity with the Federation's minimum reporting standards; to provide training to National Societies on Federation reporting formats and report-writing techniques; to stimulate dialogue with the National Societies in the region on reporting issues, and to raise awareness as to the essential role of reporting; to liaise with the Country Delegations and to provide advice on reporting issues in cooperation with OFR; to provide advice to National Societies on internal reporting systems and procedures, as required; and to respond to queries from PNSs on reports on the regional programmes and operations in West Africa, as requested, and to ensure that their concerns on reporting issues are taken into account.*

The Togo Red Cross, with coaching from the Federation, prepared a report for the Swiss Government programme, using results-based report writing techniques. Côte d'Ivoire Red Cross also contributed toward the final Operations Update on its Yellow Fever campaign, and learned more about the essential role of reporting and the need for taking into account specific donor reporting requirements. The Niger and Liberia Red Cross have been in dialogue with the Regional Delegation on reporting issues. It is hoped that this spirit of cooperation will continue and expand.

The Regional and Country Delegations were assisted with their Programme Updates and specific donor reports in cooperation with Operations Finance Reporting. All four delegations in West Africa are currently in conformity with the Federation minimum reporting standards.

With the end of mission of the Reporting Delegate, the new Regional Reporting Officer is familiarizing herself with Federation minimum reporting standards and the operations in the Country Delegations. The RRO worked

on various reports such as Country PUs, Meningitis Final Report and the Niger Drought Report. The RRO was put in charge of managing the compilation of the Final Operations Update on Yellow Fever and the RD monthly report. Her interaction with various reports during the quarter helped her understand the general strengths and weaknesses in report writing within the delegation and she is addressing them accordingly. This led her to write and circulate a brief guideline on result-based report writing with more ease and fun.

The RRO made a familiarization trip to Guinea to see first hand the operations in three refugee camps. It was a great learning experience for her especially regarding the active role of volunteers in Guinea Red Cross. She made contacts with Guinea Red Cross Information officer and requested the Guinea HOD to do an assessment of reporting/training needs in the national society for an eventual help in that area. She has also made contacts with country delegations in Nigeria and Sierra Leone regarding their reporting needs and plans are underway to visit them, get to know them and see how they can be assisted. An initial contact has been made with the Côte d'Ivoire Red Cross Information officer with the aim of assessing the National Society reporting needs.

Finance

Objectives 8, 9 and 10 *To ensure the accuracy of financial records from the Country Delegations in the region; to improve financial management and accounting procedures of National Societies for projects funded through the Regional Delegation; and to improve procedures and accountancy skills within the Regional Delegation and the Country Delegations in the region.*

A visit by the Head of Operations Accounting and Development during October had positive results on RFU one of which was the formulation of a broad plan of action for the RFU. The RFU has started to roll in monthly processing of accounts for Federation delegations in West Africa including Nigeria and Liberia and has also started to run checks on Abidjan and Guinea monthly accounts despite some teething difficulties for Guinea.

In addition, the RFU has processed monthly cash request analyses for supported delegations and has established itself as a regional hub for communications on financial matters. It has also been involved with reviewing budgets presented for the 2002/2003 appeal budget process.

The HORFU reviewed and revised regional delegation 2001 budgets as well as organised a training in Business Objects software and on the new Federation finance procedures. The recently appointed Finance Director for Togo Red Cross and the Finance Officer from the former Liberia Delegation visited the RFU and were provided with training on BuSy budgeting Software.

One of the two good candidates identified for the position of Assistant Project Manager will be offered the position in 2002. Performance Appraisals for all finance staff have been conducted, while finance position descriptions is yet to be finalized.

Logistics

Objective 11, 12, 13 and 14 *To standardize regional logistics systems; to establish a regional procurement centre; to standardize regional fleet management practices; and to develop and maintain a regional telecommunication network.*

The six imported vehicles are still at the Abidjan port. The Minister of Foreign affairs refused the Federation diplomatic plate numbers because the Headquarters agreement has not yet been signed. Customs department has, however, given us a temporary exemption though warehouse dues are increasing daily. The releasing agreement for three cars have been completed since December 31 and we have requested for a one-month extension from 1-31 January 2002.

An agreement to sell three cars which were sent back from Guinea Conakry and Liberia have been received from Geneva.

Outstanding needs

The regional delegation has been implementing programmes against a reduced operational budget, and while there are no outstanding needs on this appeal donors are encouraged to focus their support on the Federation's 2002-2003 annual appeal for West Africa (no. 01.01/2002).

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All International Federation Operations seek to adhere to the Code of Conduct and are committed to the Humanitarian Charter and Minimum Standards in Disaster Response (SPHERE Project) in delivering assistance to the most vulnerable.

For further information concerning Federation operations in this or other countries, please access the Federation website at <http://www.ifrc.org>.

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Western Africa Regional Programmes						ANNEX 1
APPEAL No. 01.02/2001		PLEDGES RECEIVED				01.03.2002
DONOR	CATEGORY	QUANTITY	UNIT	VALUE CHF	DATE	COMMENT
CASH						
REQUESTED IN APPEAL CHF ----->				5'630'297		TOTAL COVERAGE 58%
CASH CARRIED FORWARD				243344		
SECRETARIAT PROG SUPPORT				301886		
AMERICAN - GOVT/PRM		170000	USD	291244	23.04.2001	3 PROJECTS
AMERICAN - RC		16650	USD	27772	30.11.2001	MEASLES COORDINATOR FOR 4 MONTHS
BRITISH GOVT (DFID GRANT)				985000	03.02.01	PARTNERSHIP IMPLEMENTATION PLAN 2001
BRITISH - RC		30000	GBP	73800	23.04.01	DPP DELEGATE
BRITISH - RC		15000	GBP	36900	23.04.01	REGIONAL WORKING GROUP
DANISH - RC				4440	31.10.2001	TRAINING WORKSHOP FEES
FINNISH - RC		25228	EUR	38811	29.03.01	REGIONAL COOPERATION
FINNISH - RC		2523	EUR	3833	20.04.2001	PARTNERSHIP MEETING SENEGAL
FINNISH - GOVT/RC		55592	EUR	82232	30.10.2001	OD PROGRAMME
FRENCH - RC		50000	FRF	11725	29.03.01	REGIONAL PARTNERSHIP MEETING
GERMAN - RC		12150	DEM	9150	27.11.2001	PARTNERSHIP MEETING DAKAR
NETHERLANDS - RC				275040	01.01.01	HEALTH PROGRAMME
NORWEGIAN - RC		40000	NOK	7484	30.03.01	REGIONAL PARTNERSHIP MEETING
SWEDISH - RC		200000	SEK	34740	28.02.01	DISASTER PREPAREDNESS
SWEDISH - RC		250000	SEK	43425	28.02.01	INSTITUTIONAL DEVELOPMENT
SWEDISH - RC		250000	SEK	43425	28.02.01	HEALTH AND CARE
SWEDISH - RC		125000	SEK	21713	28.02.01	DISASTER PREPAREDNESS
SWEDISH - RC		125000	SEK	21713	28.02.01	INFORMATION PROGRAMME
SWEDISH - GOVT		1'250'000	SEK	212375	21.05.2001	HEALTH
SWEDISH - GOVT		250000	SEK	42475	21.05.2001	COOPERATION
SWEDISH - GOVT		800000	SEK	135920	21.05.2001	DISASTER PREPAREDNESS
SWEDISH - GOVT		375000	SEK	63713	21.05.2001	POPULATION MOVEMENT
SWEDISH - GOVT		150000	SEK	24825	21.05.2001	HUMANITARIAN VALUES/INFORMATION
SUB/TOTAL RECEIVED IN CASH				3'036'985	CHF	53.9%
KIND AND SERVICES (INCLUDING PERSONNEL)						
DONOR	CATEGORY	QUANTITY	UNIT	VALUE CHF	DATE	COMMENT
Netherlands	Delegate(s)			59959		
Norway	Delegate(s)			36304		
Great Britain	Delegate(s)			59959		
Sweden	Delegate(s)			30225		
Switzerland	Delegate(s)			17248		
Iceland	Delegate(s)			24805		
SUB/TOTAL RECEIVED IN KIND/SERVICES				228500	CHF	4.1%
ADDITIONAL TO APPEAL BUDGET						
DONOR	CATEGORY	QUANTITY	UNIT	VALUE CHF	DATE	COMMENT
SUB/TOTAL RECEIVED				0	CHF	
THE FOLLOWING PROJECTS ARE LINKED TO THIS APPEAL:						
220450, 220460, P61001, P61160, P61201, P61401, P61402, P61502, P61511, P61901, P61902, P61908, P61910						