

ANNUAL REPORT



International Federation of Red Cross and Red Crescent Societies
Fédération Internationale des Sociétés de la Croix-Rouge et du Croissant-Rouge
Federación Internacional de Sociedades de la Cruz Roja y de la Media Luna Roja
الاتحاد الدولي لجمعيات الصليب الأحمر والهلال الأحمر

NATIONAL SOCIETY SELF-ASSESSMENT

April 2005

In Brief

Appeal No. 01.101/04; Appeal target: CHF 636,364; Appeal coverage: 50.5%.

(click here to go directly to the attached Financial Report).

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This Annual Report reflects activities implemented over a one-year period; they form part of, and are based on, longer-term, multi-year planning. All International Federation assistance seeks to adhere to the Code of Conduct and is committed to the Humanitarian Charter and Minimum Standards in Disaster Response in delivering assistance to the most vulnerable. For support to or for further information concerning Federation programmes or operations in this or other countries, please access the Federation's website at <http://www.ifrc.org>

Overall analysis of the programme

The activities and achievements of the monitoring and evaluation department contributed to the realization of the International Federations objectives as outlined in its annual priorities and ensured that monitoring and evaluation are relevant, effective and implemented to the highest international standards of shared learning and accountability.

Objectives, Achievements, and Constraints

Evaluation of Programmes, Projects and Processes

Overall Goal: the evaluation function primarily exists to make a significant contribution to the achievement of the Federations goals and objectives through organizational shared learning. There are many different lessons and recommendations emerging from the evaluations. Consistent among these is the need for more responsive and focused interventions and improved management of interventions particularly in the area of planning, monitoring, gathering baseline data and reporting.

Objective is to ensure that:

- Relevant and used;
- Accurate;
- Participatory in seeking to reflect the reaction of beneficiaries (implemented in a collaborative and non-confrontational manner with a view to winning acceptance of the findings by all concerned);

- Independent, impartial and implemented to the highest standards.

Achievements:

During the reporting year 2004 the following activities have been accomplished:

- Completion mid-term review of Bam earthquake.
- Completion of the Southern Africa Food Security operation.
- Completion and of the mid-term evaluation of the Ouagadougou Declaration. Evaluation findings and recommendations were presented at the 6th Pan-Africa Conference in Algiers. As a result the monitoring plan for Africa national societies was developed and is being put into practise.
- Completion of the approach paper of Strategy 2010 Mid-Term Review – this paper resulted in 2 reviews being carried out:
 - The mid-term review of Strategy 2010.
 - The Strategy 2010 thematic review on health.
- Completion of the Southern Africa Food Security Programme evaluation.
- Completion of the Pan-American Disaster Response Unit (PADRU) evaluation.
- Consultation process of major Disaster Operations over the last four years completed.
- Monitoring and Evaluation page set up on FedNet for easy access to reports and other issues pertaining to the departments functions.
- Development of a Monitoring and Evaluation plan for the Bulgarian Red Cross with a focus on impact assessment.
- Completion of addendum to the Monitoring and Evaluation Handbook – Chapter on Impact.

For each of the evaluation/reviews completed management notes were put together. Management notes stipulated actions points with regards to findings and recommendations made. Recommendations which have been taken on board made a positive impact on policies and programme management although they are at times slow to implement. For more information on recommendations and action points on specific evaluations please see individual reports for further detail which can all be found on www.ifrc.org

National Society Self-Assessment

Overall Goal: To contribute to building a Federation that is made up of Well-Functioning national societies with capacity to improve the lives of the most vulnerable, as called for in Strategy 2010.

The Secretariat was directed by the Federation Governing Board to implement the system to all the Federation members.

Objectives of the Self-Assessment:

- Support the Federation Governance in policy making by providing the means to review the members' performance against the Characteristics of a Well-Functioning National Society.
- Assist individual Societies to identify their strengths and weaknesses towards achieving the Characteristics of a Well-Functioning National Society.
- Contribute to organizational learning by highlighting and sharing best practices from national societies.

50 national societies have been invited to participate to the second round of the Self-Assessment process that started in September 2004. As of end of March 2005, more than 50% of the national societies have answered and returned their answers to the questionnaire; the coverage rate is expected to increase as some national societies have indicated that they should send their answers soon. The 59 national societies that participated to the 2002 Self-Assessment round will be invited to participate in 2005; the questionnaires should be sent to those national societies in April.

The Monitoring and Evaluation Department has provided Self-Assessment Findings to all national societies which participated in the first round and those that answered to the 2004 questionnaire, and will continue the process for the national societies taking part in the second cycle. The preliminary findings, prepared individually for each national society, are based on the Self-Assessment questionnaire response and additional documentation sent in by the Society, and contains indicators on the nature and adequacy of national society functioning in various

areas. The purpose of the individual findings is to acknowledge the information received from the national societies, ask for clarifications if needed and recommend action following Federation policies.

Based on the findings and the additional comments, the society should, in consultation with the regional delegation or regional department, prepare a Plan of Action with clear benchmarks, target time frames and focal points. Crucial to the success of follow-up to the Self-Assessment process is the national society's ownership of the Self-Assessment process and the resulting Plan of Action. Based on the findings and after revision and approval of the action points by each national society, the regional department in the Federation Secretariat in Geneva and the corresponding delegation, a Plan of Action for the follow up of the Self-Assessment should be developed. The Findings and Plans of Actions will assist individual societies in identifying their strengths/weaknesses, demonstrating their commitment for change and prioritizing actions in line with *Strategy 2010*.

Based on the analysis of the responses by the national societies that completed the Self-Assessment Questionnaire, a global report will be prepared every two years and be presented to the Federation Governing Board and the General Assembly. Its objective is to inform the Governing Board and Federation members about the status of the member societies, to provide means to review the members' performance against the *Characteristics of a Well Functioning National Society*, to identify strengths and weaknesses through a synthesis of findings of Self-Assessment, to compare the results, and to track progress achieved by the national societies since their first participation in the Self-Assessment process. Moreover, it has provided the analysis and information for many PNS during their application for funding appeals.

The Governing Board has monitored progress in the area of capacity building through reports on the National Society Self-Assessments, which identify certain trends, progress and weaknesses in meeting the characteristics of a well-functioning national society. Based on the results of the self-assessments, the Governing Board has reminded national societies of the need to submit annual financial reports and other information on programmes and activities to the Secretariat. This reinforces transparency and accountability within the Federation, and more importantly, provides valuable information that allows governance and the Secretariat to analyse trends within the Federation. The Governing Board also encouraged the concept of peer reviews of self-assessment results as a mechanism to encourage the exchange of knowledge and capacity between national societies.

Completion of the first cycle set the baseline for beginning of the time-trend analysis in the next cycle. This will enable the Federation to monitor the changes within the network. Most of the national societies demonstrated the usefulness and relevance of the Self-Assessment process. Phased over the three-year period it has been incrementally strengthened and its application deepened.

[Final financial report below; please click here to return to the title page and contact information](#)

International Federation of Red Cross and Red Crescent Societies

01.101/2004 NATIONAL SOCIETY SELF AS

Selected Parameters	
Year/Period	2004/1-2004/12
Appeal	M04AA101
Budget	APPEAL

All figures are in Swiss Francs (CHF)

I. Consolidated Response to Appeal

	Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation	TOTAL
Budget (A)				636,364		636,364
Opening Balance (B)				-73,342		-73,342
Income						
<u>Cash contributions</u>						
British Red Cross				203,524		203,524
Icelandic Red Cross				21,930		21,930
Swedish Red Cross				85,000		85,000
Switzerland - Private Donors				20,000		20,000
Cash contributions (C1)				330,454		330,454
Total Income (C) = SUM(C1..C5)				330,454		330,454
Total Funding (B + C)				257,112		257,112

II. Balance of Funds

	Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation	TOTAL
Opening Balance (B)				-73,342		-73,342
Income (C)				330,454		330,454
Expenditure (D)				-263,382		-263,382
Closing Balance (B + C + D)				-6,270		-6,270

III. Budget Analysis / Breakdown of Expenditure

Account Groups	Budget	Expenditure					TOTAL	Variance A - B
		Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation		
A		B					A - B	
BUDGET (C)					636,364		636,364	
Personnel Expenditures								
Delegates Payroll	172,000				151,671		151,671	20,329
Consultants	218,000				49,545		49,545	168,455
Total Personnel Expenditures	390,000				201,216		201,216	188,784
Workshops & Training								
Workshops & Training	50,000				1,131		1,131	48,870
Total Workshops & Training	50,000				1,131		1,131	48,870
General Expenditure								
Travel	35,000				1,379		1,379	33,621
Information & Public Relation	120,000				30,479		30,479	89,521
Office Costs					6,075		6,075	-6,075
Communications					3,153		3,153	-3,153
Professional Fees					1,890		1,890	-1,890
Financial Charges					65		65	-65
Other General Expenses					874		874	-874
Total General Expenditure	155,000				43,916		43,916	111,084
Program Support								
Program Support	41,364				17,120		17,120	24,244
Total Program Support	41,364				17,120		17,120	24,244
TOTAL EXPENDITURE (D)	636,364				263,382		263,382	372,982
VARIANCE (C - D)					372,982		372,982	