

# ANNUAL REPORT



International Federation of Red Cross and Red Crescent Societies  
Fédération Internationale des Sociétés de la Croix-Rouge et du Croissant-Rouge  
Federación Internacional de Sociedades de la Cruz Roja y de la Media Luna Roja  
الاتحاد الدولي لجمعيات الصليب الأحمر والهلال الأحمر



Sharing global knowledge  
Partageons nos connaissances  
Compartamos nuestros conocimientos  
مشاطرة المعرفة العالمية

April 2005

## In Brief

Provisional narrative Annual Report for Appeal No. 01.103/2004; Appeal target: CHF 456,005 (USD 368,751 or EUR 297,630); Appeal coverage: 27.1%.

[\(click here to go directly to the attached Financial Report\).](#)

*This Annual Report reflects activities implemented over a one-year period; they form part of, and are based on, longer-term, multi-year planning. All International Federation assistance seeks to adhere to the Code of Conduct and is committed to the Humanitarian Charter and Minimum Standards in Disaster Response in delivering assistance to the most vulnerable. For support to or for further information concerning Federation programmes or operations in this or other countries, please access the Federation's website at <http://www.ifrc.org>*

**For further information specifically related to this Annual Appeal please contact: External Relations and Communications Department, Jeremy Mortimer, Senior Officer FedNet, [Jeremy.Mortimer@ifrc.org](mailto:Jeremy.Mortimer@ifrc.org), phone +41 22 730 4497, fax +41 22 733 0395**

## Overall analysis of the programme

FedNet was launched at the International Federation's General Assembly in December 2003 to respond to the demonstrated need for a single Web-based platform for operational and internal communications and coordination. The FedNet Plan of Action 2004-2006 (available on FedNet) specifies development of further functionality and tools in 2004 in preparation for a programme of training and promotion in National Societies in 2005.

Despite some human resource and funding constraints the 2004 objectives have largely been met. We have consolidated and stabilized the technical and administrative aspects of the system, developing additional functionality where needed, while continuing to expand the range of tools available to users. The necessary preparation has been done for a programme of training and promotion in National Societies, which will proceed in 2005 onwards. The breadth and depth of content on the site continues to grow; although it currently originates almost entirely from the Secretariat, structures and mechanisms are in place to allow National Societies to contribute as the training programme proceeds. There are already signs that FedNet is taking its place as a core knowledge sharing tool for the Federation.

FedNet; Appeal no. 01.103/2004; Annual Report

A few statistics: During 2004 the number of users registered on FedNet doubled, from fifteen hundred to over three thousand, while the number of pages of information grew from 1,800 to 4,400. Monthly page retrievals grew from 40,000 (January 2004) to 80,000 (January 2005).

The Federation core budget contributed CHF 150,142 (CHF 221,730 for the 2005 FedNet annual appeal), and programme funding provided an additional CHF 150,700 through the FedNet global programme.

*N.B. Expected results below are for the period 2004-2006 – for more information see the FedNet Plan of Action 2004-2006 (available on FedNet).*

FedNet is at <http://fednet.ifrc.org>. Access is open to all Red Cross/Red Crescent staff and volunteers – follow the instructions on the login page to request an account.

## Objectives, Achievements, and Constraints

### Objective 1: Consolidate and extend the capabilities of FedNet.

**Expected Result:** FedNet is established on a stable and scalable IT platform and routine operations and administration are assured. Information presentation is of a consistently high and improving standard, and additional functionality is made available in response to the needs of users and information managers in National Societies and delegations.

#### Achievements:

- Reviewed and stabilized technical operations and procedures.
- Resolved outstanding technical issues.
- Implemented user management tools to automate administrative procedures.
- Refined and extended user interface (separated language search tools, My FedNet Links, etc.).
- Developed a selection of database applications (meeting facilitator, satphone database, etc.) as a reference model for future application development.

**Impact:** establishing a stable and scalable platform is an essential precondition to deliver the benefits of FedNet. Activities in 2004 have ensured that routine operations and administration can be maintained at current staffing levels despite anticipated growth in use over the next two years. We have also established a standard methodology for delivering new applications and functionality through FedNet.

### Objective 2: Train and equip Red Cross and Red Crescent leadership and staff worldwide to share their information on FedNet.

**Expected Result:** a worldwide network of information providers based in national societies, Federation secretariat and delegations is in place to feed information into FedNet and provide FedNet access to their own constituencies.

#### Achievements:

- Developed training manual (English/French/Spanish).
- Created online resource area for editors.
- Conducted pilot training workshops (Panama/Trinidad, Tunisia, Spain, UK).
- Trained one regional focal point (Jordan).

**Impact:** we have created the tools required, and validated the methodology, for a global training programme working both directly with national societies and indirectly through regional delegations. This program is on course to be implemented in the next two years.

**Constraints:** Lack of direct funding meant that the approach was less systematic than planned; however buy-in from other programmes and from National Societies was sufficient that they were prepared to fund some of this

work in recognition of the potential of FedNet to assist them in attaining their objectives – an encouraging vote of confidence.

### **Objective 3: Consolidate Extend the scope and depth of content in FedNet.**

**Expected Result:** information is available on FedNet covering a wide range of Red Cross and Red Crescent activities, in all four official languages. The information content of FedNet develops in line with increasing demands from users, and is structured and presented to maximize ease of use.

#### **Achievements:**

- Launched new home page and navigation pages designs.
- Completed translations of top two levels of navigational structure.
- Created framework for development of national society content.
- Assisted content providers with publication of their information (Pan-African Conference, PNS meeting, WENDOV Volunteer Reference Centre, CAS process, SG's monthly letter, Federation of the Future, Disaster Management Framework and many others).

**Impact:** the breadth and depth of information on FedNet is now growing rapidly, and the framework is in place to support continued growth. Although most content still originates from the Secretariat, the structures and mechanisms are in place to allow national societies to contribute as the training program proceeds next year.

**Constraints:** Staff constraints are an absolute limit to content development. Ideally the team should include a content manager; failing this the rest of the team has covered, but one key task – redesigning the navigational structure of the site – was deferred until 2005. Lack of staff in the Disaster Management Information System (DMIS) team has also lead to postponement of complete integration of DMIS into FedNet, although disaster-related information is being migrated progressively.

### **Objective 4: Promote understanding and use of FedNet in the Red Cross and Red Crescent Movement.**

**Expected Result:** the potential of FedNet is understood at all levels within the Red Cross and Red Crescent Movement; FedNet is used to improve the effectiveness and efficiency of the widest possible range of Red Cross and Red Crescent activities and to strengthen the sense of common identity and cooperation in the organisation.

#### **Achievements:**

- Presented and promoted FedNet at key Federation events, including national society meetings, information workshops in Geneva and Tunis, Heads of Delegation meeting, etc.
- Initiated mailing lists to keep FedNet users and editors apprised of developments.

**Impact:** awareness of the utility of FedNet is well developed among delegation staff, most of whom now have access, and among staff of a representative selection of national societies. The Federation is in a good position to promote knowledge sharing through FedNet to national societies more systematically in 2005-2006.

**Constraints:** The injury and subsequent absence of the member of the team responsible for this objective has in practice lead to some scaling back of activities against all objectives, so promotion has not been disproportionately impacted.

### **Objective 5: Manage the development of FedNet.**

**Expected Result:** FedNet develops in a sustainable manner both technically and financially in response to the needs and objectives of national societies and the Federation secretariat and delegations.

**Achievement:** developed a three year plan of action for FedNet.

**Impact:** FedNet has developed in 2004 in line with expectations and the objectives set out in the plan of action, despite some funding and staffing difficulties and a period of disruption due to the restructuring process in the first half of the year. Although still an immature service it is already broadly appreciated by its intended user community, and demand for rapid expansion is high, both in information delivery and training. At the end of its first year FedNet is securely on the path towards becoming an essential knowledge sharing tool for the Federation.

Selected Parameters	
Year/Period	2004/1-2004/12
Appeal	M04AA103
Budget	APPEAL

All figures are in Swiss Francs (CHF)

**I. Consolidated Response to Appeal**

	Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation	TOTAL
<b>Budget (A)</b>					456,005	456,005
<b>Opening Balance (B)</b>					0	0
<b>Income</b>						
<u>Cash contributions</u>						
<i>British Red Cross</i>					101,763	101,763
<i>Spanish Red Cross</i>					4,836	4,836
<i>Swedish Red Cross</i>					50,700	50,700
<b>Cash contributions (C1)</b>					<b>157,299</b>	<b>157,299</b>
<u>Inkind Personnel</u>						
<i>Spanish Red Cross</i>					74,400	74,400
<b>Inkind Personnel (C4)</b>					<b>74,400</b>	<b>74,400</b>
<b>Total Income (C) = SUM(C1..C5)</b>					<b>231,699</b>	<b>231,699</b>
<b>Total Funding (B + C)</b>					<b>231,699</b>	<b>231,699</b>

**II. Balance of Funds**

	Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation	TOTAL
<b>Opening Balance (B)</b>					0	0
<b>Income (C)</b>					231,699	231,699
<b>Expenditure (D)</b>					-275,108	-275,108
<b>Closing Balance (B + C + D)</b>					<b>-43,409</b>	<b>-43,409</b>

Selected Parameters	
Year/Period	2004/1-2004/12
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**III. Budget Analysis / Breakdown of Expenditure**

Account Groups	Budget	Expenditure					TOTAL	Variance
		Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation		
A							B	A - B
<b>BUDGET (C)</b>						<b>456,005</b>	<b>456,005</b>	
<b>Capital Expenditure</b>								
Computers & Telecom	5,200							5,200
<b>Total Capital Expenditure</b>	<b>5,200</b>							<b>5,200</b>
<b>Personnel Expenditures</b>								
Delegates Payroll	238,875					55,698	55,698	183,177
Staff-on-Loan						124,900	124,900	-124,900
Consultants						47,249	47,249	-47,249
<b>Total Personnel Expenditures</b>	<b>238,875</b>					<b>227,847</b>	<b>227,847</b>	<b>11,028</b>
<b>Workshops &amp; Training</b>								
Workshops & Training	29,000							29,000
<b>Total Workshops &amp; Training</b>	<b>29,000</b>							<b>29,000</b>
<b>General Expenditure</b>								
Travel	24,600					6,092	6,092	18,508
Information & Public Relation	5,600					7,113	7,113	-1,513
Office Costs	120,360					9,549	9,549	110,811
Communications	2,730					6,919	6,919	-4,189
Financial Charges						20	20	-20
<b>Total General Expenditure</b>	<b>153,290</b>					<b>29,693</b>	<b>29,693</b>	<b>123,597</b>
<b>Program Support</b>								
Program Support	29,640					17,568	17,568	12,073
<b>Total Program Support</b>	<b>29,640</b>					<b>17,568</b>	<b>17,568</b>	<b>12,073</b>
<b>TOTAL EXPENDITURE (D)</b>	<b>456,005</b>					<b>275,108</b>	<b>275,108</b>	<b>180,898</b>
<b>VARIANCE (C - D)</b>						<b>180,898</b>	<b>180,898</b>	