

ANNUAL REPORT



International Federation of Red Cross and Red Crescent Societies
Fédération Internationale des Sociétés de la Croix-Rouge et du Croissant-Rouge
Federación Internacional de Sociedades de la Cruz Roja y de la Media Luna Roja
الاتحاد الدولي لجمعيات الصليب الأحمر والهلال الأحمر

MANO RIVER SUB-REGIONAL PROGRAMMES

30 April 2005

In Brief

Appeal No.: 01.27/2004 – http://www.ifrc.org/cgi/pdf_appeals.pl?annual04/012704.pdf

Appeal target: CHF 932,472 (USD 700,317 or EUR 600,239)

Appeal coverage: 46.5% ([Click here to access the final financial report](#))

Appeal 2005: Mano River sub-regional programmes no. 05AA024 –
http://www.ifrc.org/cgi/pdf_appeals.pl?annual05/05AA024.pdf

This Annual Report reflects activities implemented over a one-year period; they form part of, and are based on, longer-term, multi-year planning. All International Federation assistance seeks to adhere to the Code of Conduct and is committed to the Humanitarian Charter and Minimum Standards in Disaster Response in delivering assistance to the most vulnerable. For support to or for further information concerning Federation programmes or operations in this or other countries, please access the Federation's website at <http://www.ifrc.org>

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Overall analysis of the programme

The Mano River is one of the most vulnerable regions to socio-political and military conflicts.

- Although the situation in Côte d'Ivoire remains critical, the region is gradually gaining some socio-political stability.
- Meanwhile, Liberia and Sierra Leone are undergoing socio-economic rehabilitation.
- Guinea-Bissau found stability after a few years of social and military unrest.
- Guinea (Conakry) on the other hand, remains susceptible to possible conflicts over succession of the head of the State. Besides this apprehension, the country remains stable.

This synoptic view of the Mano River region emphasizes the need to pay particular attention to disaster management and health.

The sub-regional office thus implemented several polio and measles vaccination campaigns as well as training workshops to build member national societies' capacities to provide timely and efficient response to disaster victims.

Health and care

Goal: RANY-WA¹ continues to play a great role in the reduction of annual incidence of HIV/AIDS in among the youth in West Africa during the next two years.

Objective: RANY-WA undertakes some activities aimed at creating awareness on HIV/AIDS prevention among the youth in West Africa.

Achievements

- The RANY WA re-examined its ToR in June 2004 to include member Central Africa national societies as well as high risk groups. Thus, the network has become RAN WAC.
- The network's chairman participated in the global HIV/AIDS conference in Thailand and served as facilitator in the competence training against HIV/AIDS in August 2004, in Yaoundé (Cameroon).

Impact

- The knowledge shared from these international meetings and seminars enhanced the effectiveness of member national societies' intervention in the fight against the HIV/AIDS.

Constraints

- Lack of interest among members to the survival of the network.
- Delay in getting funds for implementing activities.
- Poor communication between members and coordination.
- Inadequate funds to support the network.

The following objective and achievements are additional to the Annual Appeal and reflect activities beyond the original scope.

Objective: To increase the health capacities of Mano River national societies through experience sharing and training.

Achievements

- Participated in the inter-agency coordination meeting of polio and measles vaccination campaigns in West and Central Africa, held in Lomé (Togo), in January 2004.
- Supervised the Red Cross of Côte d'Ivoire's polio vaccination with Federation support in Bouake, in February and October 2004.
- Participated in the East Africa regional NGOs Roll Back Malaria (RBM) initiative meeting in Nairobi (Kenya), 27 to 28 February, 2004 which led to the creation of a West Africa national societies network with the RBM project.
- Participated in the 7th International Epidemiology and Applied Technology course in Ouidah (Benin) in April 2004 to enhance the revitalization of the Red Cross regional epidemiologic monitoring team.
- Developed a new ToR for the network to extend its scope to Central Africa national societies and other targets.
- Participated in the regional DM workshop in Abidjan, July 2004, during which the strategic plan of member national societies is developed.
- Participated in the regional delegation-organized budgets holders' workshop in Dakar, July 2004. Participants better understood the Federation's financial resources management procedure.
- Participated in the validation workshop on skills of organizing and following up anti-polio and measles vaccination campaigns in July 2004 in Côte d'Ivoire.
- Evaluated the cholera epidemic in Guinea in August 2004 with the setting up of a project.
- Participated in the meeting of improving access to the anti-retrovirus treatments, 12–15 September 2004 leading to the installation of a coordination and co-operation mechanism amongst the various countries.

¹ RANY-WA – Red Cross and Red Crescent AIDS Network for West and Central Africa

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- Evaluated the cholera epidemic on the Bijagos islands in Guinea-Bissau, December 2004 with the development of a project to fight against the cholera epidemic submitted to ECHO.
- Evaluated an anti-cholera project in Guinea, December 2004.
- Provided funding and technical assistance to the health department of CIRC for the creation of the HIV/AIDS Voluntary Screening Centre within the framework of the World Aids Funds.

Impact

- These meetings not only increased the health coordination's technical capacity but intensified partnership with other organizations. The technical capabilities of the various health departments is improved while the epidemiology and applied technical training courses reactivated the regional epidemiological monitoring team and developed local skill.

Constraints

- Lack of funding of more than 90 per cent of the 2004 appeal projects.
- Lack of financial support for coordinating activities making it impossible to supervise the health activities of member national societies in Sierra Leone and Liberia.
- Communication difficulties with the national societies.
- Administrative complexity in the provision of the financial resources.

Disaster Management

Goal: To support national societies alleviate the suffering of the vulnerable people through training and capacity building in cooperation with ICRC and other agencies.

Objective: The capacities of GAPU and RDRT teams to provide timely and effective response to disaster victims are strengthened through knowledge sharing at regional and country levels.

Achievements

- Revised the contingency plans of the national societies of Guinea and Côte d'Ivoire, through Federation support, to cope with the Ivorian crisis and ameliorate the suffering of war-affected children.
- Positioned four cholera complete kits in Freetown as part of a three-year (2004-2006) sub-regional mechanism for epidemic surveillance to fight cholera outbreaks in Sierra Leone, Côte d'Ivoire, Guinea, Liberia or Guinea-Bissau. The deployment procedures include the free use of ICRC flights.
- Upgraded the DM (preparedness and response) network through training and joint planning activities.
- Provided on-the-job DM training and coaching for five DM coordinators and their teams.
- Facilitated a series of First Aid training workshops in San Domingo and Buruntuma in Guinea-Bissau through the Guinea RC's Director of Relief and DP. In 2005, the process will be continued with a training session in Sanconha aimed at establishing 50 GAPU members in Guinea-Bissau.
- Organized two ToT workshops in Sierra Leone to prepare a pool of sub-regional resource persons. The 20 participants also formed a trainers committee for continuous peer support.
- Organized a five-day regional planning workshop in Côte d'Ivoire, 28 June to 2 July 2004 to enhance amongst other issues, the DM skills and knowledge of the SAFER ACCESS concept for member DM and health officials.
- Established the regional database through the participation of member national societies which provided required information and updated available human resource data.

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Impact

- A major outcome of the joint planning workshop is that Côte d'Ivoire will certainly become one of the pilot countries to experiment the "Safer Access" concept. The establishment of the regional data base facilitated the implementation of a sub-regional peer support and coaching strategy. Similarly, the DM training facilitated the development of the sub-regional DM Coordinators' peer support.

Constraints

- Lack of funds hindered the implementation of the programme on war-affected children and vulnerable communities.
- Inadequate funds also made it impossible to organize learning visits of national societies' staff to Sierra Leone to learn from the Child Advocacy and Rehabilitation (CAR) project.
- Insufficient funds prevented the replication of the CAR project in Sierra Leone. Fund is required to purchase more suitable software (Microsoft Access) and train personnel.

Organizational Development

Goal: National Societies under the Abidjan sub-regional office possess the characteristics of a well-functioning national society.

Objective: Capacity of the national societies to provide quality service is reinforced.

Achievements

- Organized a sub-regional meeting on 15 and 16 April 2004, in Conakry for the DM, OD and Health technicians to finalize their strategy, budget and action plan documents.
- Participated in an OD workshop in Conakry in April 2004 which treated topics related to OD, PPP as well as financial and narrative reports.
- Organized an OD workshop in July 2004 to enhance the development of the national societies' capacities on elaboration of the 2005 appeal.
- The Red Cross of Guinea-Bissau and Côte d'Ivoire participated in an OD workshop to elaborate their appeals.
- The sub-regional office's head of OD benefited from two trainings: One in OD at Alicante (Spain) in June 2004 and a second in project management and introduction to accounting.

Constraints

- Inadequate capacity and expertise of members to elaborate and follow-up on projects.
- Inadequate training and information on appeal and reports' development.
- Lack of funding for the Red Cross of Côte d'Ivoire and Guinea-Bissau to finance their OD program.
- Inadequate funding at the sub-regional office which worked with approximately 45 per cent of its budget appeal.
- The existence of other parameters such as administrative complexity, delay in funding and budget approval.

Impact

- The workshops and training sessions enhanced the sub-regional office's OD capacity through knowledge sharing and skill development. In addition, the meeting held between the Red Cross of Côte d'Ivoire and the sub-regional office provided a framework for the harmonization of cooperation skills and improved collaboration in 2005.

Coordination, Cooperation, and Strategic Partnerships

Objective 1: Finance, Administration and Logistics:

Finance, administration and logistics in member countries are carried out efficiently and national society capacity is enhanced.

Achievements

- Purchased accounting software for the national society finance department.
- Provided financial procedures training for a staff of the CIRC to ensure conformity with standard requirements.
- Organized a workshop during missions in Guinea (Conakry) within the framework of OD. The head of Finance served as a facilitator and provided technical support to the finance department as well as external auditors.
- The head of finance attended a finance workshop within the framework personnel development in Dakar. The last mission of the finance department consisted of the movement of the Guinea delegation.
- Honoured its engagements to support the Côte d'Ivoire polio campaign.
- Supported the Red Cross of Guinea-Bissau training programme at the end of year.

Constraints

- Funding coverage of programme budgets was insufficient:
 - Office management 48%
 - DM 24%
 - Community health 29%
 - HIV/AIDS 18%
- Delay in budget approval and funds for various projects: Côte d'Ivoire capacity building fund was approved in December 2004.
- Absence of a sub-regional head of office.

Impact

- Inadequate funding to the sub-regional office resulted in reallocations to address the deficit.
- Regional delegation reallocations resulted in the rejection of payment for the national society procedures handbook printing
- The absence of the head of sub-regional office reduced the support to national societies.
- Support to member national societies strengthened their logistic, administrative and financial capacities, and improved credibility.

The following details additional support provided by the Mano River sub-regional office to the national societies of Côte d'Ivoire and Guinea-Bissau.

Côte d'Ivoire

- Provided technical and financial support for the May 8 World Red Cross Day, through an OCHA-managed radio program, "humane corridor".
- Participated in a government-organized Volunteer Day celebration in which volunteers received presidential recognition for humanitarian support provided during the armed conflict and various social disturbances.
- Organized a three-month accounting internship for volunteers to reinforce national society capacity.
- Provided support for the elaboration of a CBF.
- Enhanced the development of the *Mano River News*.
- Supported the training in administrative management, reporting and procedure amongst others.
- Provided training for income-generating projects' personnel to enhance project management capacities.
- Initiated the launching of a radio phone-in program to improve public knowledge of the Movement's human principles and values as well as national society activities.

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Guinea-Bissau

- Provided support to the GBRC for the elaboration of a CBF in November 2004. The national society only received 50 per cent of its 2004 funding.
- Organized workshops on good governance, OD and PPP in favour the national society management and the governance of the 11 regions from 28 November 2 December, 2004 This provided an opportunity to meet the current national society partners (ICRC and Foundation El Compromiso).

Constraints

- Inadequate funding to implement sub-regional office objectives towards member national societies.
- Administrative complexity at the Secretariat and the regional delegation level delay programme implementation.
- Within the context of the Seville Agreement, the ICRC has more visibility than the sub-regional office in Côte d' Ivoire. Thus, it has more flexibility in the New Forces' controlled zones.
- Inadequate manpower and consequent workload hindered participation in crucial partnership meetings such as those of the United Nations. This emphasizes the need for increased visibility.

Impact

- The inadequate funding as well as absence of OD funding in Côte d'Ivoire and Guinea-Bissau reduced the level of sub-regional office involvement in programme execution, thus resulting in a low impact on its set objectives.

Lessons learned

- Member national societies need more coaching on the appeal elaboration to enhance their adaptability and capacities' development.
- The sub-regional office needs to organize financial and narrative reporting workshops for members to strengthen follow-up and evaluation capacities of project managers. Thus fulfilling the partnership requirements of project and report presentation as well as enhance credibility.

[Final financial report below; click here to return to title page and contact information.](#)

Selected Parameters	
Year/Period	2004/1-2004/12
Appeal	M04AA027
Budget	APPEAL

All figures are in Swiss Francs (CHF)

I. Consolidated Response to Appeal

	Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation	TOTAL
Budget (A)	96'580	318'647		97'634	419'611	932'472
Opening Balance (B)	0	0		0	0	0
Income						
Cash contributions						
British Red Cross				91'586		91'586
Irish Government					100'000	100'000
PRM		38'715			38'715	77'430
Swedish Red Cross	50'700	37'180			81'120	169'000
Cash contributions (C1)	50'700	75'895		91'586	219'835	438'016
Reallocations (within appeal or from/to another appeal)						
Danish Red Cross					46'971	46'971
Swedish Red Cross	-1'896					-1'896
Reallocations (C2)	-1'896				46'971	45'075
Total Income (C) = SUM(C1..C5)	48'804	75'895		91'586	266'806	483'091
Total Funding (B + C)	48'804	75'895		91'586	266'806	483'091

II. Balance of Funds

	Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation	TOTAL
Opening Balance (B)	0	0		0	0	0
Income (C)	48'804	75'895		91'586	266'806	483'091
Expenditure (D)	-48'804	-75'712		-91'572	-272'084	-488'172
Closing Balance (B + C + D)	0	183		14	-5'278	-5'081

Selected Parameters	
Year/Period	2004/1-2004/12
Appeal	M04AA027
Budget	APPEAL

All figures are in Swiss Francs (CHF)

III. Budget Analysis / Breakdown of Expenditure

Account Groups	Budget	Expenditure					TOTAL	Variance
		Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation		
A		B					A - B	
BUDGET (C)		96'580	318'647		97'634	419'611	932'472	
Supplies								
Shelter	100'000							100'000
Clothing & textiles	17'500							17'500
Water & Sanitation	780							780
Medical & First Aid	25'000							25'000
Teaching Materials	5'630							5'630
Utensils & Tools	12'000							12'000
Total Supplies	160'910							160'910
Capital Expenditure								
Computers & Telecom	29'750	1'157			3'359		4'516	25'234
Office/Household Furniture & Eq						1'153	1'153	-1'153
Total Capital Expenditure	29'750	1'157			3'359	1'153	5'669	24'081
Transport & Storage								
Storage	47'500	707			57	234	998	46'502
Transport & Vehicle Costs	38'637	1'340	8'491		774	19'834	30'440	8'197
Total Transport & Storage	86'137	2'047	8'491		831	20'069	31'438	54'699
Personnel Expenditures								
Delegates Payroll	109'960					86'459	86'459	23'501
Delegate Benefits			8'130			2'626	10'756	-10'756
Regionally Deployed Staff	233'884							233'884
National & National Society Stal		20'496	12'031		22'398		54'925	-54'925
Consultants	8'200				15'598	140	15'738	-7'538
Total Personnel Expenditures	352'044	20'496	20'161		37'996	89'225	167'878	184'167
Workshops & Training								
Workshops & Training	45'101	10'650	18'174		25'013	-6'292	47'545	-2'444
Total Workshops & Training	45'101	10'650	18'174		25'013	-6'292	47'545	-2'444
General Expenditure								
Travel	66'882	4'790	9'022		7'958	35'594	57'365	9'517
Information & Public Relation	10'081	813	502		5'412	2'212	8'939	1'142
Office Costs	29'782	2'160	10'092		1'948	-0	14'200	15'583
Communications	51'874	2'612	2'377		694	71'274	76'957	-25'083
Professional Fees	39'300	185	482			25'542	26'209	13'091
Financial Charges		562	1'061		2'371	-1'064	2'930	-2'930
Other General Expenses			232			16'675	16'906	-16'906
Total General Expenditure	197'919	11'123	23'767		18'383	150'233	203'507	-5'587
Program Support								
Program Support	60'611	3'172	4'921		5'952	17'697	31'743	28'868
Total Program Support	60'611	3'172	4'921		5'952	17'697	31'743	28'868
Operational Provisions								
Operational Provisions		158	197		38		393	-393
Total Operational Provisions		158	197		38		393	-393
TOTAL EXPENDITURE (D)	932'472	48'804	75'712		91'572	272'084	488'172	444'300
VARIANCE (C - D)		47'776	242'936		6'062	147'526	444'300	