

# Appeal 2006-2007



International Federation  
of Red Cross and Red Crescent Societies

## Asia Pacific Service Centre

Appeal no. MAA50001

***This appeal seeks CHF 2,999,299<sup>1</sup> to fund programmes and activities to be implemented in 2006 and 2007. These programmes are aligned with the International Federation's Global Agenda, which sets out four broad goals to meet the Federation's mission to "improve the lives of vulnerable people by mobilizing the power of humanity".***

***Global Agenda Goals:***

- 1. Reduce the numbers of deaths, injuries and impact from disasters.***
- 2. Reduce the number of deaths, illnesses and impact from diseases and public health emergencies.***
- 3. Increase local community, civil society and Red Cross Red Crescent capacity to address the most urgent situations of vulnerability.***
- 4. Reduce intolerance, discrimination and social exclusion and promote respect for diversity and human dignity.***

*The International Federation's is the world's largest humanitarian organization, and its millions of volunteers are active in over 183 countries. Our aim is to build safer communities, able to prevent and respond to human suffering in times of crises and distress, and where people work together to promote hope, dignity and equity. We work to support vulnerable communities through neutral, impartial, independent humanitarian action, in accordance with our [Fundamental Principles](#), the [Code of Conduct](#) and the [Sphere project's Humanitarian Charter and Minimum Standards in Disaster Response](#).*

Click here to access the [appeal budget summary](#).

Click here to access the [2006-2007 operational plans and the logical frameworks](#).

Programmes	2006 Budget in CHF	2007 Budget in CHF	Total Budget in CHF
Regional Finance	324,999 *	339,999 *	664,998 *
Regional Reporting	229,699 *	185,819 *	415,518 *
Regional Organizational Development	428,791	426,866	855,657
Regional Logistics	244,492	230,588	475,080
Regional IT/Telecommunications	168,342	168,342	336,684
Regional Publicity and Information	48,128	48,128	96,256
Regional Legal Affairs	32,406	48,021	80,427
Regional Disaster Management/Response	156,043	156,043	312,086
Regional Human Resources	34,652	44,920	79,572
Implementation and Coordination	386,810	376,726	763,536
* (Less allocation from Federation Secretariat core funding)	(554,698)	(525,818)	(1,080,516)
<b>Totals</b>	<b>1,499,664</b>	<b>1,499,635</b>	<b>2,999,299</b>

<sup>1</sup> USD 2,342,287 or EUR 1,940,666

## Introduction

A key precept in the International Federation's *Strategy for Change* is bringing the skills and added value of the Secretariat closer to the membership and thus expanding Red Cross and Red Crescent service delivery to people in need. All activities in the Kuala Lumpur based Asia Pacific Service Centre (APSC) offer outstanding expertise in finance, reporting, organizational development, IT and communications, and logistics – are directed towards strengthening the capacities of the region's Red Cross and Red Crescent societies to plan, manage, measure and report on sustainable impact in the lives of vulnerable people.

The APSC – an essential and underpinning element of the Asia Pacific sub-regional ethos, crucial for advancing the humanitarian imperative in such a large and diverse region – has evolved from the establishment of the regional finance unit in 1999, through the inception of the reporting component in 2003, with the relocation of the Geneva Secretariat's Asia Pacific organizational development function later in the year. The network has been further strengthened during 2005 with the development of information technology/telecommunications, logistics and information/publicity coordinators (with strong emphasis on regional recruitment), depending on the pace of the change strategy implementation.

The concept of the APSC is to deliver an integrated set of support services to Federation and national society personnel and to encourage cross-cutting linkages between these sectors in all operational work.

With more field staff becoming more adept in their work and technological innovation, the APSC intends to shift its focus from monitoring and control to capacity building, knowledge sharing and networking to optimize use of resources and expertise in the region. The process has already started, including an exercise in 2004 to map the existing organizational development capacities of all 37 Asia Pacific Red Cross and Red Crescent societies. The initiative was widely welcomed by the membership as a gateway to benefiting from knowledge within and beyond individual sub-regions. Tailor-made coaching and mentoring opportunities will be created for staff-on-loan in the APSC to build long-term skills.

The Malaysian capital is an ideal location for these envisaged initiatives, with an expanding catchment of qualified, skilled labour, transport links, a stable environment and reasonable living costs. In addition, a legal status agreement, drawn up and signed between the government and the Federation in the mid-1990s, remains in force.

In 2006, subject to funding – hence this appeal – it is anticipated that the APSC will be further expanded to include human resources, legal affairs, communication and disaster management/response units; an Asia Pacific regional conference follow up capacity, comprising a staff-on-loan from a national society in the region is also a distinct possibility.

## Federation Secretariat support through the Asia Pacific Service Centre

### 1. Regional Finance Unit

The APSC regional finance unit (RFU) provides support to regional and country delegations on budgeting, accounting, analysis, reporting and monitoring function for management over the monthly accounting cycle. The aim is to improve integrated financial and narrative reporting, thus generating more resources to support work with vulnerable people as a result of transparent and timely reporting to all donors. In addition, the RFU has been tasked to support management with assisting national societies in the finance arena, in coordination with the regional finance development and organizational development programmes. This is particularly focused on the role the RFU can play in helping national societies understand how to operate with the two main methods of funding through the Federation working advance or the direct cash transfer process, but will expand to include the whole finance training remit when resources and capacity allow. RFU has also engaged in disaster response by deploying staff during the initial response and thereafter assisting with the setting up of ongoing emergency operations.

In the coming years, RFU will continue to monitor and improve the skills of field finance staff. The *Federation of the Future* stresses the importance of “strong regional networks”; hence the next approach would be to decentralize some of the RFU functions to regional delegations. Besides providing technical support to field finance staff, RFU will continue to select, appoint and evaluate finance staff in order to ensure a high quality service for the Federation.

## **2. Regional Reporting Unit**

As a core element of the Federation's *Strategy for Change*, the regional reporting unit was created in 2003 to promote improved coordination, and to consolidate and intensify the reporting capacity and activity in the Asia Pacific region. The unit has contributed to considerable improvement in the region's overall reporting performance and recognition of reporting as an important marketing, monitoring and planning tool. There is more donor acceptance of the Federation's standard reporting given the track record of reporting in Asia Pacific region. With more involvement of national societies in reporting and development of this component made integral to their capacity building programmes, often achieved through joint work with national society and Federation organizational development personnel and teams, the impact of institutional and programme development work on the vulnerable is increasingly demonstrated.

In the years ahead, assuring quality and sound working practices will remain central to the unit's work. The unit will also strive towards becoming a regional focal point that links with other APSC capacity building and organizational development initiatives, builds a pool of reporting specialists particularly to respond to large-scale emergencies, and leverages on the reporting development strategies in sub-regions. Together with other APSC and delegation counterparts, the RRU will contribute to the global agenda through wider knowledge sharing in the region on reporting, planning, monitoring and evaluation as well as providing coaching and mentoring services and facilities to delegations and national societies.

## **3. Regional Organizational Development Unit**

The role of the Asia Pacific organizational development (OD) unit is to ensure the development and implementation of a coherent Federation OD support strategy in alignment with all other components of the Red Cross Red Crescent Movement leading to strengthened national societies that continue to reduce vulnerability and contribute to the Federation's global agenda.

In response to the Federation governing board's priorities for OD on integrity, leadership, volunteers, and financial management, and to ensure the development of youth and gender policy and implementation, work is in progress to improve mechanisms to effectively share experience and personnel between societies across the sub-regions to through the peer-support concept of an OD practitioners group.

Building on the wealth of knowledge that already exists within the Asia Pacific national societies, during the 2006 and 2007, the unit aims to consolidate further many of the key initiatives of recent years. This will include activities such as the generating and sharing of OD and capacity building learning and improved practices, acting as a focal point for quality assurance, information management and technical support between Geneva and Asia Pacific stakeholders, supporting the development and monitoring of effective performance indicators for national societies and managing a region-wide volunteering development programme.

## **4. Regional Logistics Unit**

Logistics is a support service and a crucial component in disaster preparedness and response, as well as in ongoing programmes throughout the Asia Pacific region. The key logistics components are assessment and planning, procurement and mobilization, transport management, warehouse management and reporting.

Established in May 2005, the regional logistics unit serves in support of the Secretariat's logistics and resource mobilization department in Geneva, providing logistics support to national societies throughout the Asia Pacific region in close coordination with the regional delegations in general and the disaster management functions in particular. There are also interconnections with APSC and regional delegation finance, reporting and OD units, for example, with regards to the crucial role volunteers play in logistics at local levels when disaster strikes as well as their contribution to improving national societies' capacity.

Following early assessment and mapping of logistics capacity in the region, the unit's priorities will be, among others, to improve the dissemination of the Federation logistics tools and standards throughout the region, develop logistics preparedness for good and complete logistics support in response to emergency operations, and strengthen logistics human resources for both the Secretariat and national societies in the region in order to be less dependent on external support when major disaster operations are launched.

## **5. Regional Information Technology/Telecommunications Unit**

IT and telecommunications systems and services are important elements in ensuring the efficiency of any organization. Those participating in disaster response operations such as the national societies and the Federation are particularly dependant on reliable links when local systems are destroyed or congested. The IT and telecommunications unit of the APSC was established in September 2005 with initially focus on the improvement of the information systems and capacity of the service centre itself.

The next step will be to develop its capacity to support the Federation delegations and national societies, and map IT and telecommunications resources in the region from the national societies and the Secretariat. The APSC will also be used as a pilot centre to implement important changes in the IT and telecommunications technical structure of the Federation. This implies that the unit will be involved not only in regional initiatives but will also contribute to global projects.

## **Units to be included in the APSC in 2006**

### **1. Regional Publicity and Information**

The publicity and information unit will be a focal point for linkages, liaisons and message consistency within the Asia Pacific region, particularly to take forward the Asia Pacific communications strategy. In essence, it handles the communication of information through publications and the Federation's intranet, *FedNet* – intended to provide a 'one-stop shop' for information on Red Cross Red Crescent information and events across Asia Pacific.

### **2. Regional Legal Affairs**

The APSC will recruit a suitable qualified professional to work as the first point of contact for all Federation Secretariat legal issue/documents emanating from region, including screening of contracts, memoranda of understanding, service agreements, and advising delegations on, among others, legal status agreements, disputes with contractors/suppliers, human resource matters and appointment of legal advisors/representatives.

### **3. Regional Disaster Management/Response**

Over the last few years, there have been a number of initiatives to further strengthen the disaster management capacity in the Asia Pacific region, including the relief network initiated by the Japanese Red Cross in 1996, the Manila Action Plan 2002 to bolster disaster management in the region, and the recent *Disaster Management Review*. Additionally, the tsunami operations have contributed to the Federation-wide learning in the large-scale disaster management.

As outlined in the *Disaster Management Review*, disaster management/response centres should incorporate assets and expertise in disaster response, logistics and disaster preparedness and be a consistent focal point for medium- and large-scale disaster responses. A disaster management specialist will be employed early 2006 to primarily focus on developing a disaster management/response centre, in close cooperation with the regional delegations and national societies in Asia Pacific. It is logical to place the centre in Kuala Lumpur to link with other APSC units for an integrated capacity building strategy in its linkages with all Federation and national societies DM/response personnel and teams.

### **4. Regional Human Resources (HR)**

A centralized pan regional human resource function, handling/coordinating all procedures/documentation covering recruitment and deployment, contract renewals, performance appraisals, etc is under active consideration for establishment in 2006. Organizing induction training and basic training course for potential delegates in the region could be an area where the involvement of the APSC HR unit would undertake progressively, in addition to coordinating HR development support to selected National Societies across the Asia Pacific region on request.

## **Implementation and Coordination**

### **1. Coordination, Cooperation and Strategic Partnership**

The *Strategy 2010* calls for an increasing focus on coordination, which has been forcing the Federation to define it at different levels in the organization. The Federation coordination responsibilities have clearly reflected the "added values" of the Secretariat for national societies. For the APSC, the added value is about striving to ensure effective and cohesive service to the Federation regional and country delegations in Asia Pacific as well as to national

societies. Building up the accountability of the service centre as an important service provider for the Red Cross and Red Crescent Movement in Asia Pacific region will thus be given priority.

## 2. Effective Representation and Advocacy

Effective representation and advocacy is the process of improving the impact of the Federation's work by integrating its policies into its entire efforts, or the implementation of its policies through other parties. The *Strategy 2010* emphasized the need for the Federation and national societies to develop more effective advocacy, communications and external relations. Although the service centre has consistently advocated Red Cross and Red Crescent principles and values in various international and national forums, there is a clear need to step up these activities. The APSC will also establish dialogue with heads of national government ministries and local heads of public administration in this regard to enhance understanding and acceptance of humanitarian values.

## 3. Service Centre Management

During 2006 and 2007, the APSC will strengthen its support to Federation regional and country delegations as well as to national societies, by building up high-quality and needs-based units in Kuala Lumpur. The centre will improve and extend its information-sharing network with the government, inter-governmental organizations, diplomatic missions, NGOs and the media in Malaysia. Regular and reliable coordination services will be provided to its clients and build up a close and fruitful cooperation with all Movement partners including the ICRC. Technical expertise will be increasingly provided in close cooperation with Geneva and the regional delegations in Bangkok, New Delhi, Beijing and Suva in order to be more relevant and effective.

The APSC will review its recruitment policies with a view to identifying ways to ensure an appropriate socio-cultural induction and systematic training and career development strategies for its staff. This will take into account the sustainability of Federation-supported programmes and the development of the capacity of the Red Cross and Red Crescent Movement. By the end of 2007, most of the units' heads should be recruited from the region.

A major challenge to achieving these ambitious aspirations for the APSC – and thus helping improve Red Cross and Red Crescent programme delivery to the needy in a region where the twin evils of poverty and disease are endemic – is the very limited fiscal provision the Federation Secretariat can allocate to resource properly this innovative and highly practical facility. Core finance is only available for the finance and reporting units, with the OD component effectively outposted from the Geneva Secretariat with support from the British Red Cross.

Despite myriad advantages, including a committed and professional team of expatriate delegates and locally hired staff, to transform the APSC truly into the wide-ranging centre of excellence in the world's largest region deserves, more funding is needed beyond the minimum allocation from the Federation's core budget: hence the inclusion of this new component in the annual appeal for 2006-2007.

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International Federation of Red Cross and Red Crescent Societies  
Fédération internationale des Sociétés de la Croix-Rouge et du Croissant-Rouge  
Federación Internacional de Sociedades de la Cruz Roja y de la Media Luna Roja  
الاتحاد الدولي لجمعيات الصليب الأحمر والهلال الأحمر

# Asia Pacific



- Capital cities
- Country delegation
- ◉ Regional delegation
- ◊ Service center

- East Asia
- South Asia
- Pacific
- South East Asia
- Other countries

The maps used do not imply the expression of any opinion on the part of the International Federation of Red Cross and Red Crescent Societies or National Societies concerning the legal status of a territory or of its authorities.  
Map data sources: ESRI, Federation, RRUs

# BUDGET 2006

## PROGRAMME BUDGETS SUMMARY

Appeal no.: MAA50001

Name: ASIA PACIFIC SERVICE CENTRE

**PROGRAMME:**

	Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation	Recovery	Total
	CHF	CHF	CHF	CHF	CHF	CHF	CHF
Shelter	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Clothing & Textiles	0	0	0	0	0	0	0
Food	0	0	0	0	0	0	0
Seeds & Plants	0	0	0	0	0	0	0
Water & Sanitation	0	0	0	0	0	0	0
Medical & First Aid	0	0	0	0	0	0	0
Teaching Materials	0	0	0	0	0	0	0
Utensils & tools	0	0	0	0	0	0	0
Other Supplies & Services	0	0	0	0	0	0	0
<b>SUPPLIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Land & Buildings	0	0	0	0	7,500	0	7,500
Vehicles	0	0	0	0	0	0	0
Computers & Telecom	0	10,000	0	0	47,500	0	57,500
Medical equipment	0	0	0	0	0	0	0
Other Equipment	0	0	0	0	0	0	0
<b>LAND, VEHICLES &amp; EQUIPMEN</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>55,000</b>	<b>0</b>	<b>65,000</b>
Storage	0	0	0	0	0	0	0
Distribution & Monitoring	0	0	0	0	0	0	0
Transport & Vehicles cost	0	0	0	0	27,168	0	27,168
<b>TRANSPORT &amp; STORAGE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,168</b>	<b>0</b>	<b>27,168</b>
International Staff	0	119,400	0	241,920	420,000	0	781,320
Regionally Deployed Staff	0	0	0	0	0	0	0
National staff	0	0	0	0	104,800	0	104,799
National Society Staff	0	0	0	0	0	0	0
Consultants	0	0	0	40,000	0	0	40,000
<b>PERSONNEL</b>	<b>0</b>	<b>119,400</b>	<b>0</b>	<b>281,920</b>	<b>524,800</b>	<b>0</b>	<b>926,119</b>
Workshops & Training	0	0	0	43,600	50,000	0	93,599
<b>WORKSHOPS &amp; TRAINING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>43,600</b>	<b>50,000</b>	<b>0</b>	<b>93,599</b>
Travel & related expenses	0	8,500	0	52,000	38,000	0	98,499
Information & Public Rela	0	0	0	0	10,000	0	9,999
Office Running Costs	0	0	0	23,400	67,200	0	90,599
Communication Costs	0	8,000	0	0	66,400	0	74,399
Professional Fees	0	0	0	0	0	0	0
Other General Expenses	0	0	0	0	16,800	0	16,800
<b>GENERAL EXPENDITURE</b>	<b>0</b>	<b>16,500</b>	<b>0</b>	<b>75,400</b>	<b>198,400</b>	<b>0</b>	<b>290,299</b>
Asset Depreciation	0	0	0	0	0	0	0
<b>DEPRECIATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions & Transfers	0	0	0	0	0	0	0
<b>CONTRIBUTIONS &amp; TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Programme Support	0	10,143	0	27,871	59,464	0	97,478
<b>PROGRAMME SUPPORT</b>	<b>0</b>	<b>10,143</b>	<b>0</b>	<b>27,871</b>	<b>59,464</b>	<b>0</b>	<b>97,478</b>
<b>TOTAL BUDGET:</b>	<b>0</b>	<b>156,043</b>	<b>0</b>	<b>428,791</b>	<b>914,830</b>	<b>0</b>	<b>1,499,664</b>

# BUDGET 2007

## PROGRAMME BUDGETS SUMMARY

Appeal no.: MAA50001

Name: ASIA PACIFIC SERVICE CENTRE

**PROGRAMME:**

	Health & Care	Disaster Management	Humanitarian Values	Organisational Development	Coordination & Implementation	Recovery	Total
	CHF	CHF	CHF	CHF	CHF	CHF	CHF
Shelter	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Clothing & Textiles	0	0	0	0	0	0	0
Food	0	0	0	0	0	0	0
Seeds & Plants	0	0	0	0	0	0	0
Water & Sanitation	0	0	0	0	0	0	0
Medical & First Aid	0	0	0	0	0	0	0
Teaching Materials	0	0	0	0	0	0	0
Utensils & tools	0	0	0	0	0	0	0
Other Supplies & Services	0	0	0	0	0	0	0
<b>SUPPLIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Land & Buildings	0	0	0	0	0	0	0
Vehicles	0	0	0	0	0	0	0
Computers & Telecom	0	10,000	0	0	35,000	0	45,000
Medical equipment	0	0	0	0	0	0	0
Other Equipment	0	0	0	0	0	0	0
<b>LAND, VEHICLES &amp; EQUIPMEN</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>0</b>	<b>45,000</b>
Storage	0	0	0	0	0	0	0
Distribution & Monitoring	0	0	0	0	0	0	0
Transport & Vehicles cost	0	0	0	0	25,720	0	25,719
<b>TRANSPORT &amp; STORAGE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,720</b>	<b>0</b>	<b>25,719</b>
International Staff	0	119,400	0	241,920	420,000	0	781,320
Regionally Deployed Staff	0	0	0	0	0	0	0
National staff	0	0	0	0	133,000	0	133,000
National Society Staff	0	0	0	0	0	0	0
Consultants	0	0	0	40,000	0	0	40,000
<b>PERSONNEL</b>	<b>0</b>	<b>119,400</b>	<b>0</b>	<b>281,920</b>	<b>553,000</b>	<b>0</b>	<b>954,320</b>
Workshops & Training	0	0	0	41,800	35,000	0	76,799
<b>WORKSHOPS &amp; TRAINING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41,800</b>	<b>35,000</b>	<b>0</b>	<b>76,799</b>
Travel & related expenses	0	8,500	0	60,400	39,400	0	108,299
Information & Public Rela	0	0	0	0	10,000	0	9,999
Office Running Costs	0	0	0	15,000	77,220	0	92,219
Communication Costs	0	8,000	0	0	65,000	0	72,999
Professional Fees	0	0	0	0	0	0	0
Other General Expenses	0	0	0	0	16,800	0	16,800
<b>GENERAL EXPENDITURE</b>	<b>0</b>	<b>16,500</b>	<b>0</b>	<b>75,400</b>	<b>208,420</b>	<b>0</b>	<b>300,319</b>
Asset Depreciation	0	0	0	0	0	0	0
<b>DEPRECIATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions & Transfers	0	0	0	0	0	0	0
<b>CONTRIBUTIONS &amp; TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Programme Support	0	10,143	0	27,746	59,587	0	97,476
<b>PROGRAMME SUPPORT</b>	<b>0</b>	<b>10,143</b>	<b>0</b>	<b>27,746</b>	<b>59,587</b>	<b>0</b>	<b>97,476</b>
<b>TOTAL BUDGET:</b>	<b>0</b>	<b>156,043</b>	<b>0</b>	<b>426,866</b>	<b>916,726</b>	<b>0</b>	<b>1,499,635</b>