

# ANNUAL REPORT



International Federation of Red Cross and Red Crescent Societies  
Fédération internationale des Sociétés de la Croix-Rouge et du Croissant-Rouge  
Federación Internacional de Sociedades de la Cruz Roja y de la Media Luna Roja  
الاتحاد الدولي لجمعيات الصليب الأحمر والهلال الأحمر

## ***DISASTER PREPAREDNESS***

*May, 2001*

*This Annual Report is intended for reporting on the Federation's Annual Appeals only.*

*Appeal No. 01.72/2000*

*Appeal Target: CHF 698,000*

### ***The Context***

Using *Strategy 2010*, and the revised disaster preparedness policy as its base, the global disaster preparedness (DP) programme of the International Federation focuses on strategy development and support to national societies for the development of a sustainable capacity to plan, implement and monitor effective DP programmes that address critical needs of vulnerable people who are at risk from natural and manmade disasters. Activities central to this programme are raising community and public awareness of hazards, vulnerabilities and coping/mitigation strategies, and building stronger networks of national societies that have expertise in disaster response, as well as disaster prevention and mitigation at the community level.

### ***Objectives, Achievements and Constraints***

**Objective 1:** Developing Federation-wide methodology and tools to promote sustainable disaster preparedness capacities in national societies.

#### **Achievements**

New tools were produced to enhance this process. The Vulnerability and Capacity Assessment (VCA) Guide was translated (into the four working languages of the Federation) and distributed to all national societies. This Guide was also produced in a CD-ROM format, in English. A toolbox for undertaking VCAs was also prepared in English. In addition, nine modules on disaster preparedness were produced and distributed to delegations for onward dissemination to national societies.

**Objective 2:** Building capacity of national societies in the regions.

#### **Achievements**

##### ***Americas***

The focus of these programmes centred on the consolidation of the community based disaster preparedness (CBDP) programme. This resulted in the training of instructors and facilitators to carry out community education, as well as the execution of 177 micro-projects to reduce vulnerability and promote community organization. Successful public education campaigns were also undertaken throughout the region.

Efforts were also aimed at preparedness for response with the training of national intervention teams. The DP delegates participated in the establishment of the Pan-American Disaster Response Unit (PADRU), which will serve as the regional disaster response co-ordinating entity.

Regional fora were also established to provide the opportunity for sharing experiences and joint planning. An example was the regional DP conference which was convened in Honduras in May, with special attention paid to updating and reviewing national DP plans. The DP department and the Americas regional department in Geneva also hosted the DP delegates' workshop in December. This led to the three sub-regions creating plans of action for 2001.

### ***Pacific***

All the national societies were assisted in updating their disaster plans. Assistance was provided to the Fiji Red Cross Society for the production of a "Snakes and Ladder" game for increasing disaster awareness in schools. A regional relief workshop was also held in December. The majority of the programmes being carried out in the region is based on the concept of community based self reliance, with emphasis on joint programming in health, disaster preparedness and first aid.

### ***Central Asia***

Broad-based DP training was carried out with national society staff and volunteers and governmental and non-governmental representatives in the region. CBDP pilot projects were implemented in Uzbekistan, Turkmenistan and Kyrgyzstan. The intention was to develop a curriculum and methodology for use throughout the region. The programme also included the maintenance of minimal emergency stocks to ensure a speedy response to localized disasters. Another achievement of the programme was the staging of a successful public education campaign, using television cartoons to convey disaster preparedness messages to adults and children, as well as videos and distribution of 100,000 brochures.

### ***Central and Eastern Europe***

The head of department visited Bosnia-Herzegovina in February to participate in a planning workshop. This was a joint activity with the International Committee of the Red Cross (ICRC) and was convened in order to prepare a DP plan of action, with viable options for collaboration with governmental and other stakeholders.

The regional DP delegate in Budapest continued to participate in assessment teams (including NATO, UNDP and the US and Italian Governments) to the focus countries of the Stability Pact. A workshop with all partners was convened in November to review the findings of the assessment missions and to plan for the next stage.

### ***South Asia***

Implementation of individual country programmes continued during this review period. These focused on the implementation of CBDP activities. These programmes were carried out amid responses to various flood and drought events, thus resulting in significant challenges to the implementation of longer term programmes. Another challenge which faced the regional programme was the absence of a DP delegate for most of the year. Nonetheless, the institutional development delegate, based in Sri Lanka, played a key role in supporting DP activities and was instrumental in the planning and execution of the regional workshop in November. This led to the development of a draft regional DP strategy by the national societies.

### ***South East Asia***

Country specific DP programmes continued across the regions. However, some of these programmes were interrupted by significant flood events which were due to the occurrence of the most intense monsoon season on record. Countries such as Indonesia were first involved in response operations to

the Sumatra earthquake, then landslides due to heavy rainfall which all detracted from comprehensive disaster preparedness activities. The absence of a regional delegate for more than one year was another influencing factor. The new delegate assumed duties in November.

A review of the flood operations in Vietnam during 1998-99 was conducted in April 2000 to uncover the lessons learned and to use these in forming future programmes.

#### ***East Asia***

Support was provided to the regional delegation in Beijing and the Red Cross Society of the Democratic People's Republic of Korea for the preparation of their appeal documents for 2001-2002, following an assessment mission early in the summer aimed at facilitating a review and planning process. A disaster preparedness delegate was also recruited after an absence of approximately one year and will assume duties in early 2001.

#### ***Middle East and North Africa (MENA)***

The major highlight of this programme during the past year was the completion of a risk, vulnerability and capacity assessment in Palestine. This was heralded as a very successful process, which enjoyed maximum participation from a wide cross-section of actors. This exercise will be used as a model for best practice for other national societies and was complemented by two other exercises in Syria and Jordan.

The regional disaster preparedness delegate and the Federation's representative in Tunis undertook a mission to the Egyptian Red Crescent Society in December. The purpose of the mission was to assess capacities and requirements to adopt the VCA planning approach in Egypt as a model for North Africa. In addition, it provided an opportunity for the Federation's representative and the regional DP delegate to consolidate directions within the respective appeals so that the sub-regional Appeal for DP in North Africa is strongly supported.

#### ***West Africa***

During this review period, the regional programme focused on: providing support to the national societies for undertaking VCA exercises; preparing contingency planning for political violence as well as other manmade and natural disasters; development of a database with country profiles regarding hazards, possible threats and national society capacities in order to improve early warning and response information; and, the implementation of food security programmes in eight Sahelian countries, in accordance with the framework which was developed and adopted at the Pan-African conference in September. The training of national society staff in disaster management continued throughout the year. The regional delegate participated in the Cranfield Disaster Management Course during the summer.

The regional delegate was also working with the ICRC to support national societies to better prepare for, prevent and respond to disasters. Meetings were held with the ICRC's conflict preparedness delegate in Côte d'Ivoire to harmonize plans on support to national societies in 2001. Joint training programmes and sharing of resources featured in the various discussions.

#### ***Southern Africa***

The regional delegate was also involved in response operations at the beginning of the year. However, several achievements were registered during this period. Twenty-nine persons were certified as regional Field Assessment Co-ordination Team (FACT) members and draft DP policies were prepared for three national societies and are awaiting ratification by the governing boards. Emergency preparedness and response plans for potential displacement as a result of political violence were prepared for one national society and flood response plans were developed for five national societies.

Progress was also made in food security, with an assessment completed in Malawi, and the report being submitted to the European Community Humanitarian Office (ECHO) for possible funding. A workshop was convened for staff and volunteers in Swaziland and other assessments are scheduled to be carried out in three other pilot countries.

Work also continued on promoting adherence to the minimum standards, outlined in the *Sphere* guidelines, in the region.

### ***East Africa***

The regional delegate was also involved in drought response operations in a number of countries for a major portion of the year. Significant time was also spent on co-ordinating the regional food security study in four national societies. A regional disaster preparedness/response strategic framework and a contingency plan for floods in Kenya were developed.

Technical support was also provided to national societies for the development of their appeal documents. An historic (and successful ) meeting was convened in Somalia.

**Objective 3:** Promotion of pro-active disaster preparedness.

### **Achievements**

Closer co-ordination with the ICRC was initiated for the creation of a module on conflict preparedness, using the DP tools as its base. This will be included in ICRC's handbook for co-operation delegates and will also be disseminated to the Federation's disaster preparedness delegates.

A position paper on food security was presented and adopted at the fifth Pan-African Conference which was held in Ouagadougou (from 21-25 September). As a result, the 52 African National Societies committed themselves to making food security a priority, recognizing its linkage to a number of root causes, including poverty and armed conflict. This initiative also led to the creation of an operational framework to be used by national societies in Africa, as well as in other regions where similar situations exist.

**Objective 4:** Advocacy for preparedness.

### **Achievements**

The development of key messages, which will provide a platform from which national societies will engage in advocacy on behalf of vulnerable populations, was achieved.

### ***Other Activities***

- Support to the regional delegation in Suva for the creation of a "Snakes and Ladder" game which will be used to impart information on disaster preparedness to children.
- Support to the delegation in Albania for the development of a leaflet on earthquakes, for use in public awareness campaigns.
- Support to regional and country delegations in the preparation of 69 appeal documents for DP programmes for 2001-2002.
- Provision of technical and financial support for the workshop targeting DP delegates working in the Americas region, for the review of programme activities and the preparation of a plan of action for 2001-2002.
- Active participation in initiatives such as the fact finding missions of the Stability Pact, the World Bank, the International Strategy for Disaster Reduction, the UN Disaster Management Training Programme (UNDMTP) and the Active Learning Network for Accountability and Performance (ALNAP).

- Recruitment of delegates for five positions, including South Asia and North Korea, which were vacant for several months. A mechanism is now being instituted which will address matters pertaining to the recruitment and succession of delegates, thus minimizing the down time between assignments.

### **Constraints**

Some of the activities which were planned for this period did not materialize. Among these was the IBM conference, which, after several planning meetings and conference calls, was finally cancelled owing to the different expectations of the proposed partnership.

The seasonal disaster review which was scheduled to be carried out in South East Asia (Mekong Delta) had to be re-scheduled due to the relief activities which were being undertaken as a result of the floods. This will be done in May, as the delegations felt that there was a need to complete rehabilitation activities prior to undertaking this exercise.

Initiatives on flood mitigation in urban areas which culminated in the completion of the study, entitled *Urbanisation and Urban Disasters in Africa, the Case of the Seasonal Floods in Greater Khartoum*, were halted due to lack of staff. These will be continued in 2001.

The personnel situation also impacted on the work of the disaster preparedness and response department. There is still need for another officer, who should be in place by spring 2001.

### **Conclusions**

Despite the challenges which the department faced due to personnel changes and the change process at the Secretariat, there were significant achievements in key areas and these laid the foundation for further growth and impact in 2001.

The tools developed (VCA guide, bibliography and CD-ROM, DP modules) were disseminated within the Red Cross and Red Crescent Movement, as well as to external parties, some of whom requested copies after seeing them in the delegations and national societies. These tools are now being field tested and will be revised as this becomes necessary.

As of 9 October, the department was placed in the Knowledge Sharing Division. This means that greater emphasis will be placed on sharing knowledge regarding best practices, lessons learned from evaluations, better programming and quality assurance. This will serve to institutionalize practices which had begun earlier with a focus on improving overall performance. The role of the new department is to focus on two core areas: disaster preparedness and disaster response, which provides possibilities to bridge the existing gap between relief and development.

Delegate recruitment, which was an issue for a most of 2000, will be more structured and better executed due to the initiatives which commenced during the second half of the year. A draft profile was developed and plans are being made to convene a skills development workshop for those persons who have expressed an interest in DP but lack the fundamental skills. Subsequent to the training, these persons will become protégés of current delegates for a fixed period.

The delegates' workshop was postponed due to the restructuring process and the need to bring disaster preparedness closer to disaster response. Work was carried out during the autumn to identify areas where linkages could be developed between the Federation's response preparedness and national societies' preparedness, including community based disaster preparedness.

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*All International Federation Operations seek to adhere to the Code of Conduct and are committed to the Humanitarian Charter and Minimum Standards in Disaster Response (SPHERE Project) in delivering assistance to the most vulnerable.*

*For further information concerning Federation operations in this or other countries, please access the Federation website at <http://www.ifrc.org>.*

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## *Annual Financial Reports 2000*

### *- Explanatory Note -*

#### **1. Consolidated Response to the Appeal**

- This report provides a global picture on the funding situation of a specific appeal at a specific time.
- The cash column indicates all cash contributions channelled through the Federation, together with the balance carried forward from the previous year. Financial statements in support of the reported income are available upon request.
- The in-kind contributions (goods and services provided in response to the appeal objectives) are registered in a stand-alone system, based on the information provided by the respective donor. The values of these donations are based on information received from donors, and will be reported as such in the income and expenditure part of the consolidated report.
- Direct cash or in kind contributions made to Operating National Societies or in kind donations made to the Federation Delegations in response to the appeal are recorded as in-kind contributions in the report.

#### **2. Balance of Funds - Cash Only**

This report is a summary cash statement, providing the information on the balance carried forward from the previous year, cash income (including reallocations), cash expenditure (including reallocations - ref. part III of the consolidated report), and the closing balance at the end of the year.

#### **3. Budget Analysis / Breakdown of Expenditures**

This section of the report provides a comparative analysis of the total expenditures (cash and in-kind) versus the last approved budget of the appeal.

- The cash column reports on all expenditures booked against the Federation projects and cost centres . It relates only to the use of cash contributions received by the Secretariat for the specific appeal. Financial statements in support of the reported expenditure are available upon request.
- The in-kind columns (goods/services and personnel) report on the in-kind contributions donated in response to appeals, as per the information received from donors. This information is shown both as contribution and as expenditure against the specific appeal, and is consolidated, together with the cash expenses, against the appeal budget. As financial information is not always available from PNS, and for consistency reasons, a flat rate is applied for the calculation of personnel costs.
- The consumption rate represents the level of total expenditures (cash and in-kind) compared to the total income available (opening balance, cash and in-kind contributions),

#### **4. Pledges vs. Contributions**

Attached to this financial report is the list of pledges against the respective appeal.

- The comparative analysis of the list of pledges and the list of actual contributions provides a clear insight into any outstanding pledges in response to the appeal.
- Any differences in values between the two reports are due to fluctuations in exchange rates at the time of booking and the time of reception of the contribution.

INTERNATIONAL FEDERATION OF RED CROSS AND RED CRESCENT SOCIETIES					
				Interim report	
				Annual report	x
				Final report	
Appeal No & title: 01.72/2000 Disaster Preparedness					
Period: year 2000					
Project(s): G32000, 32100, 32200, 32300, 32400					
Currency: CHF					
<b>I - CONSOLIDATED RESPONSE TO APPEAL</b>					
FUNDING	CASH		KIND & SERVICES		TOTAL
	Contributions	Reallocations	Goods/Services	Personnel	INCOME
Appeal budget	697'865				
less					
Cash brought forward	62'050				
TOTAL ASSISTANCE SOUGHT	635'815				
Contributions from Donors					
DFID - British Govt (DFID)	350'000				350'000
Swedish Govt. via RC (DGN)	4'490				4'490
Swedish Red Cross (DNSE)	40'046				40'046
DFID - British Govt (DFID)		-118'972			-118'972
DFID - British Govt (DFID)		80'201			80'201
DFID - British Govt (DFID)		38'771			38'771
DFID - (DFID311)		-6'500			-6'500
<b>TOTAL</b>	<b>394'537</b>	<b>-6'500</b>			<b>388'037</b>
<b>Coverage</b>	<b>62.1%</b>	<b>-1.0%</b>			<b>61.0%</b>
<b>II - Balance of funds</b>					
				Opening balance	62'050
				CASH INCOME Rcv'd	388'037
				CASH EXPENDITURE	-207'929
					-----
				CASH BALANCE	242'157

<b>Appeal No &amp; title: 01.72/2000 Disaster Preparedness</b>						
<b>Period: year 2000</b>						
<b>Project(s): G32000, 32100, 32200, 32300, 32400</b>						
<b>Currency: CHF</b>						
<b>III - Budget analysis / Breakdown of expenditures</b>						
Description	Appeal Budget	CASH Expenditures	KIND & SERVICES		TOTAL	Variance
			Goods/services	Personnel	Expenditures	
<b>SUPPLIES</b>						
Shelter & Construction						
Clothing & Textiles						
Food/Seeds						
Water						
Medical & First Aid						
Teaching materials						
Utensils & Tools						
Other relief supplies						
<b>Sub-Total</b>						
<b>CAPITAL EXPENSES</b>						
Land & Buildings						
Vehicles						
Computers & Telecom equip.						
Medical equipment						
Other capital expenditures						
<b>Sub-Total</b>						
<b>TRANSPORT &amp; STORAGE</b>						
<b>Sub-Total</b>						
<b>PERSONNEL</b>						
Personnel (delegates)	187'000	86'641			86'641	100'359
Personnel (local staff)		366			366	-366
Training						
<b>Sub-Total</b>	<b>187'000</b>	<b>87'007</b>			<b>87'007</b>	<b>99'993</b>
<b>GENERAL &amp; ADMINISTRATION</b>						
Assessment/Monitoring/experts	169'100	20'326			20'326	148'775
Travel & related expenses	60'000	40'241			40'241	19'759
Information expenses	45'000	28'287			28'287	16'713
Administrative expenses	40'000	8'145			8'145	31'855
External workshops & Seminars	120'000	688			688	119'313
<b>Sub-Total</b>	<b>434'100</b>	<b>97'685</b>			<b>97'685</b>	<b>336'415</b>
<b>PROGRAMME SUPPORT</b>	<b>76'765</b>	<b>23'237</b>			<b>23'237</b>	<b>53'528</b>
<b>OPERATIONAL PROVISIONS</b>						
Transfer to National Societies						
<b>TOTAL BUDGET</b>	<b>697'865</b>	<b>207'929</b>			<b>207'929</b>	<b>489'936</b>
<b>Consumption rate:</b>						
	Expenditures versus income		54%			
	Expenditures versus budget		30%			

<b>Disaster Preparedness</b>						ANNEX 1
<b>APPEAL No. 01.72/2000</b>		<b>PLEDGES RECEIVED</b>				18.06.2001
DONOR	CATEGORY	QUANTITY	UNIT	VALUE CHF	DATE	COMMENT
<b>CASH</b>						
REQUESTED IN APPEAL CHF ----->				<b>698'000</b>		<b>TOTAL COVERAGE 69.8%</b>
<b>Balance carried forward from 1999</b>				<b>62'049</b>		
BRITISH - GOVT				350'000	19.01.00	DFID 3.1
SWEDISH - RC		400'000	SEK	75'080	21.07.00	
<b>SUB/TOTAL RECEIVED IN CASH</b>				487'129	CHF	69.8%
<b>KIND AND SERVICES (INCLUDING PERSONNEL)</b>						
DONOR	CATEGORY	QUANTITY	UNIT	VALUE CHF	DATE	COMMENT
<b>SUB/TOTAL RECEIVED IN KIND/SERVICES</b>				0	CHF	0.0%
<b>ADDITIONAL TO APPEAL BUDGET</b>						
DONOR	CATEGORY	QUANTITY	UNIT	VALUE CHF	DATE	COMMENT
<b>SUB/TOTAL RECEIVED</b>				0	CHF	
<b>THE FOLLOWING PROJECTS ARE LINKED TO THIS APPEAL:</b>						
G32000,G32100,G32200,G32300,G32400						